



Finance and Audit Committee Meeting

April 10, 2026, 1:30 p.m.

NOACA Offices, 1299 Superior Ave.
Cleveland, OH 44114

RSVP to 216-241-2414 ext. 282
or boardliaison@mpo.noaca.org

NOACA will **STRENGTHEN** regional cohesion, **PRESERVE** existing infrastructure, and **BUILD** a sustainable multimodal transportation system to **SUPPORT** economic development and **ENHANCE** quality of life in Northeast Ohio.



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

MEMORANDUM

TO: Finance and Audit Committee Members

Jason W. Boyd, County Administrator, Lake County
Justin Bibb, Mayor, City of Cleveland
Jack Bradley, Mayor, City of Lorain
Carolyn Brakey, Commissioner, Geauga County
Kevin Brubaker, Mayor, City of Elyria
Matthew Castelli, Mayor, City of Middleburg Heights
Andrew Conrad, P.E., P.S., County Engineer, Medina County
Michael Dever, Director of Public Works, Cuyahoga County
Jeff Epstein, President & CEO, Cleveland-Cuyahoga County Port Authority
Marty Gallagher, Commissioner, Lorain County
Andy Haupt, P.E., P.S., County Engineer, Geauga County
Sandra Morgan, Mayor, City of East Cleveland
Chris Ronayne, County Executive, Cuyahoga County

FROM: John Plecnik, Chair
Commissioner, Lake County

DATE: April 3, 2026

RE: Finance and Audit Committee

Attached please find materials for the Finance and Audit Committee meeting on **Friday, April 10, 2026, from 1:30 – 3:00 p.m. at NOACA's Offices, 1299 Superior Avenue, Cleveland, Ohio.**

Please note that in addition to the members listed above, any interested Board members are welcome to attend. Notice of this meeting has been publicly posted, and major public media has been notified.



Northeast Ohio Areawide Coordinating Agency
Friday, April 10, 2026
1:30 – 3:00 p.m.

The public can view the meeting live at: youtube.com/live/3W6RjsxG-Ls?feature=share

FINANCE AND AUDIT COMMITTEE MEETING AGENDA

	Page
1. Call to Order	
a. Pledge of Allegiance	
2. Minutes of January 30, 2026 Meeting	1
3. Public Comment on Agenda Items	
4. Chair's/Executive Director's Report	
5. Action Items	
a. Procurement - Contract Amendment with DGL Consulting Engineers, LLC	7
b. Authorize Spending for Fiscal Year (FY) 2026 Legal Fees	9
c. Cybersecurity Program	10
d. Credit Card Policy Amendment	12
6. Presentation/Discussion Items	
a. Future Action	
b. Information	
i. Third Quarter SFY 2026 Capital Programs Performance Measures	16
7. Reports/Update	
a. Financial Reports	21
b. Brownfields Revolving Loan Fund Quarterly Report	25
c. SFY 2026 NOACA Attributable Funded Project Monitoring Report	27
8. Old Business	
9. New Business	
10. Adjourn	

Next Meeting: **Friday, July 10, 1:30 – 3:00 p.m.**
NOACA Offices, 1299 Superior Avenue, Cleveland, Ohio



**NOACA Finance and Audit Committee
Meeting Minutes
January 30, 2026
NOACA Offices
1299 Superior Avenue, Cleveland, Ohio**

Present: Please see the attached attendance record.

Mayor Matt Castelli chaired the Finance and Audit Committee meeting that convened at 1:30 p.m.

Mayor Castelli welcomed new board members to the Finance and Audit Committee.

Meeting Minutes

Mr. Thomas Patrick III made a motion to approve the November 14, 2025, meeting minutes. Ms. Bonnie Teeuwen seconded the motion. The motion passed by voice vote.

Public Comment on Current Agenda Items

No one signed in to provide public comment at this meeting.

Executive Director's Report

Director Grace Gallucci stated she had no report and noted that NOACA is nearing completion of its annual audit, with a positive outlook. The Finance and Audit Committee will be invited to the auditors' exit interview.

Action Items

CY 2026 Finance and Audit Committee Focus Areas

Ms. Deb Wordell reviewed the following:

- Purpose and goals of the committee
- Calendar Year (CY) 2025 Focus Areas
- CY2025 Accomplishments
- Potential CY 2026 Focus Areas

Ms. Wordell stated that meeting agendas and materials will be designed to support the identified focus areas.

Director Gallucci commended the Finance and Audit Committee for its continued support in maintaining NOACA's sound financial strategy and position.

Ms. Nichole English made a motion to approve the CY 2026 Focus Areas for the Finance and Audit Committee. Ms. Debbie Berry seconded the motion. The motion passed by voice vote.

SFY 2027 Overall Work Plan (OWP) and Budget

Director Gallucci explained that the annual Overall Work Program (OWP) and Budget consist of two components: the OWP, which outlines projects and activities, and the budget, which details the financial tables. She noted that the document covers all NOACA staff work and thanked staff for developing and implementing the OWP and budget as preparations begin for SFY 2027.

Mr. Ronnie Blackshear presented the SFY 2027 OWP and Budget and reviewed the approval timeline, including Executive Committee review on February 13; draft submission to ODOT, FTA, and FHWA on March 6; Board action on March 13; and final submission by May 2026. He noted the OWP is developed annually, includes new initiatives and ongoing activities, and that the prior OWP was approved in March 2025 and amended in September 2025.

Ms. Wordell presented information on the following:

- Estimated Operating Budget
 - SFY 2027 Total: \$25.6 million
 - Current SFY 2026: \$34.3 million
- Pass-through Funding: \$3.4 million
 - FTA/5310 Program: \$1.4 million
 - Brownfields RLF: \$2 million
- Budget Assumptions
 - Authorized staffing: 47 (unchanged from SFY 2026)
 - 3% merit increases
 - 3% health insurance increase over the first 6 months of FY 2027
- Revenue Sources
- Federal Funding Sources
- Expenditures by Category
- Comparison of Expenditures SFY 2025 to SFY 2027

Director Gallucci added that the decrease in contractual services is partly due to filling staff positions, reducing reliance on consultants, in addition to the project completions noted by Ms. Wordell.

Ms. Wordell outlined next steps: public review starting in February, submission of the SFY 2027 OWP and Budget draft to ODOT and federal agencies by March 6, 2026, and Board action on March 13, 2026.

Ms. English made a motion to recommend the SFY 2027 Overall Work Plan (OWP) and Budget to the Executive Committee for placement on the March 13, 2026, Board of Directors' agenda. Mayor Sandra Morgan seconded the motion. The motion passed by voice vote.

Request for Additional NOACA Funds to Address a Project Cost Increase – City of Chardon TSG Upgrade

Ms. Sarah White stated that NOACA received a request this quarter for additional funding for the City of Chardon's citywide traffic signal upgrade, which was evaluated according to the project increase management policy.

Ms. White presented information on the following:

- Regional Transportation Investment Policy (RTIP)
- Project Cost Increase Management Policy
- Policies Governing Eligible Requests

- ODOT Construction Cost Index
- ODOT Inflation Forecast and Post-Forecast Review Reports
- Policy Requirements

Ms. White recommended approving the City of Chardon's additional funding request up to the 15% allowable under the policy, totaling \$111,450, which covers 49.9% of the additional project cost; the sponsor would fund the remainder. NOACA's share of the revised total cost would be 52%. She noted the funding is available within the current 2026–2029 TIP and would not affect other TIP projects. Pending Board approval, the TIP will be updated to reflect the revised commitment.

Mayor Castelli stated the recommendation aligns with how the Committee has treated similar projects in the past.

Ms. Teeuwen asked about the release of 2025 inflation rates.

Ms. White replied the report is usually published online in January of the following year, but the exact 2025 release date is unknown. Mid-2025 data shows a five-point reduction in the index.

Mayor Marra made a motion to recommend the request for Additional NOACA Funds to Address a Project Cost Increase – City of Chardon TSG Upgrade to the Executive Committee for placement on the March 13, 2026, Board of Directors' agenda. Ms. Teeuwen seconded the motion. The motion passed by voice vote.

Presentation/Discussion Items

Second Quarter SFY 2026 Capital Programs Performance Measures

Ms. Sarah White provided background on NOACA's Capital Programs Performance Measures, noting that the SFY 2026 allocation for capital infrastructure programs is \$60.5 million. She reviewed performance areas for program delivery and fund utilization, and discussed the SFY 2026 second-quarter measures:

- Program Delivery: % On-Time Project Implementation
 - SFY26 Q2: 67%, YTD: 73%
 - 4 of 6 projects delivered on time this quarter
- Program Delivery: % Program Balance
 - SFY26 Q2: 20%, YTD: 20%
 - \$21.5M programmed in last quarter/\$106.7M programmed in total SFY 2026
- Fund Utilization: % of Estimate Accuracy
 - SFY26 Q2: (-9%), YTD: (-10%)
 - 2 projects: \$6.8M (TIP Budget) vs. \$6.2M (Actual)
- Fund Utilization: % of Funds Encumbered
 - SFY26 Q2: 72%, YTD: 72%
 - \$77.3M Encumbered/Budget Takes/Outstanding vs. \$106.7M Budget

Ms. White stated that staff will continue coordinating with project sponsors and ODOT to meet SFY 2026 Capital Programs Performance Measures, advance future TIP projects, and manage programmed debt service payments.

Ms. Berry noted that while the percentage of funds encumbered appears to be trending positively,

she questioned whether more could be done, what it means if goals are not met, and who monitors this.

Director Gallucci asked which measure Ms. Berry was referring to.

Ms. Berry clarified she was referring to the percentage of funds encumbered, noting it is the most significant measure if the goal is not reached.

Director Gallucci explained that NOACA staff created the performance measures for internal use, though ODOT is now implementing a system for all MPOs to report. She noted that program balance and encumbrances are affected when project sponsors do not advance projects as scheduled due to design changes, delays, or lack of matching funds. She cited one project over \$20 million that has been on hold for about six years. NOACA is working to be more proactive with communities and coordinates with ODOT, but enforcement tools like reclaiming funds are rarely used because of potential pushback. She emphasized the need to move projects faster while continuing to support communities.

Ms. Berry expressed concern that delayed projects could continue going over budget and suggested establishing benchmarks or timeframes. She proposed that if a project shows little or no progress after a set period, the Board or committee should have a process to reconsider it, potentially requiring the sponsor to reapply or allow NOACA to reclaim funds.

Director Gallucci explained that the federal grant standard is three years, and NOACA's flexibility to move funds prevents financial penalties while supporting slower-moving communities. She noted that NOACA could create a more specific policy for reclaiming funds, but past attempts have been challenging because many board members have projects that might be subject to clawback.

Ms. Berry requested that NOACA staff provide the committee, at a future meeting, a summary of delayed projects, including duration and distribution, without identifying specific projects, so the committee can better understand the extent of delays and assess whether policy changes are needed.

Director Gallucci agreed, noting that a few large projects drive most of the balance due to increased costs and funding gaps, sometimes requiring additional NOACA funds. She added that smaller projects are also delayed and explained that ODOT approval processes can be lengthy, which contributes to delays. She stated that staff will prepare the requested summary for the committee and may include additional context explaining the reasons for project delays.

Ms. English suggested conducting a quick survey to identify trends behind project delays, noting challenges like inflation and working with cities inexperienced in using federal funds. She recommended sharing successful practices with other communities to help move projects forward.

Ms. Teeuwen commented on negative inflation rates, expressing surprise at declining costs compared to past trends, but noted the need for cities to monitor estimates closely due to factors like tariffs.

Director Gallucci agreed, noting that project cost estimates are provided by the communities, not NOACA, and while inflation trends are declining from historic highs, costs remain elevated. She noted that NOACA works with communities to fine-tune estimates.

Mayor Castelli agreed the metrics are useful and asked whether other MPOs are reporting similar data, as ODOT is encouraging them to do the same, to allow for comparison.

Director Gallucci said she does not know if other MPOs have implemented similar reporting yet but will check.

Mayor Castelli said comparisons should focus on similarly situated MPOs, as differences could affect results.

Director Gallucci noted there are differences in calculations across MPOs and staff will review basic ODOT measures; she is unsure how far along other MPOs are.

Mayor Castelli asked if there was any concern that funds will be lost or that additional funding will be affected by current project delays.

Director Gallucci said that, as Executive Director, she is always somewhat concerned about unspent funds and emphasized the need to be vigilant. She noted a couple of big projects need to move forward and highlighted an ODOT rule requiring funds to be encumbered by mid-May, even though NOACA's fiscal year ends June 30, 2026.

Ms. English noted that ODOT's mid-May filing deadline keeps getting pushed back, limiting when NOACA can submit projects for consideration.

Director Gallucci explained that the mid-May deadline reduces NOACA's available time by about six weeks. She cited the Lee Road project as an example, where the community planned to complete work by July 1, but ODOT's earlier cutoff complicates scheduling. She suggested there are opportunities for better partnership with ODOT to help NOACA manage these deadlines.

Reports/Updates

Mayor Castelli stated that the following reports were included in the meeting packet:

- Financial Reports
- Brownfields Revolving Loan Fund Quarterly Report
- SFY 2026 NOACA Attributable Funded Project Monitoring Report

Old Business

No old business was discussed at this meeting.

New Business

No new business was discussed at this meeting.

Adjournment

Mr. Patrick made a motion to adjourn the meeting at 2:20 p.m. Mayor Morgan seconded the motion. The motion passed by voice vote.

The Finance and Audit Committee will hold its next meeting Friday, April 10, 2026, from 1:30 to 3:00 p.m., at the NOACA offices.

Note: Additional information on the agenda items can be found on [NOACA's website](#) and [YouTube channel](#).



Finance and Audit Committee 2026 Attendance Record

Meeting Dates	1/30/26	4/10/26	7/10/26	10/09/26
BIBB, Justin Alternate: Bonnie Teeuwen	X			
BOYD, Jason W. Alternate: Kevin D. Malecek				
BRADLEY, Jack Alternate: Dale Vandersommen	A			
BRAKEY, Carolyn Alternate: Shane Hajjar	A			
BRUBAKER, Kevin Alternate: Dawn Calvert				
CASTELLI, Matthew Alternate: Jim Herron	X			
CONRAD, Andrew Alternate: Josh Wolf				
DEVER, Michael Alternate: Nichole English	A			
EPSTEIN, Jeff Alternate: Linda Sternheimer	A			
GALLAGHER, Marty Alternate: Thomas Patrick III	A			
HAUPT, Andy Alternate: Traci Salkiewicz Steve Yaney, Alternate on 1/30/26	A			
MORGAN, Sandra Alternate: TBD	X			
PLECNIK, John Alternate: John Marra	A			
RONAYNE, Chris Alternate: Debbie Berry	A			
TOTAL	11			

X = Member present A = Alternate present



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY MEMORANDUM

TO: NOACA Finance and Audit Committee
FROM: Grace Gallucci, Executive Director and Chief Executive Officer
DATE: April 3, 2026
RE: Procurement – Contract Amendment with DGL Consulting Engineers, LLC

ACTION REQUESTED

The Finance and Audit Committee is asked to consider recommending this item to the Executive Committee for placement on the Board of Directors June 2026 meeting agenda. Specifically, it would authorize the Executive Director to execute an amendment to the contract with DGL Consulting Engineers, LLC (DGL), increasing the amount of the contract by \$53,000 and extending the term until June 30, 2027, to provide project management services for the I-71 Corridor Study.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

In July of 2024, NOACA contracted with DGL Engineering for a one-year period in an amount not-to-exceed \$100,000 for as-needed engineering services. Procurement of these services was intended to ensure access to specialized expertise on more complex technical elements of the agency's work and to supplement staffing during times of vacancy. The contract with DGL was approved by the Board of Directors via [Resolution 2024-032](#) and included an option to extend for one additional year through July 16, 2026.

In June of 2025, NOACA executed a task order with DGL in order to engage them to provide project management services for the I-71 Corridor Study. The total cost for the project management services is \$153,000. Although the original contract included an option for a second year, this project actually spans 24 months over three fiscal years. Therefore, the current contract needs to be amended to include an additional \$53,000 and extend the term through June 30, 2027 to support the project needs.

The project management services provided by DGL for the I-71 Corridor Study include the following:

- Review of all deliverables and work products of the I-71 Study consultant, HDR, Inc.
- Review of all invoices submitted by HDR, Inc.
- Meeting with and advising NOACA Executive Director on study progress
- Attending all Project Team Meetings
- Attending all meetings of the Study's Technical and Stakeholder Groups
- Attending all Public Engagement Meetings
- Attending and reporting on progress, as needed, to all NOACA Board-related groups, including committees and subcommittees.

The contract with DGL was originally procured through a competitive Request for Proposals (RFP) process during first quarter of 2024. DGL Consulting Engineers is a civil engineering firm that has been in operation since 1926 and specializes in transportation, traffic and safety, facility and site development, surveying, construction services, and parks and recreation. The firm is headquartered in Maumee, Ohio and has offices in Independence, Dublin, Port Clinton, and Wauseon, Ohio. It is pre-qualified with ODOT across a multitude of engineering service areas and firm personnel hold several ODOT pre-qualification certifications.

The I-71 Corridor Study itself is being conducted by HDR Engineering, Inc. ([see Resolution 2024-044](#)).

FINANCIAL IMPACT

This item will add \$53,000 to NOACA's contract with DGL, for a total amount of \$153,000.

CONCLUSION/NEXT STEPS

Pending Board approval, NOACA will execute an amendment to the contract with DGL and continue engagement of services through June 30, 2027.

GG:EB:lb



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY MEMORANDUM

TO: NOACA Finance and Audit Committee
FROM: Grace Gallucci, Executive Director and Chief Executive Officer
DATE: April 3, 2026
RE: **Authorize Spending for Fiscal Year (FY26) Legal Fees**

ACTION REQUESTED

The Finance and Audit Committee is asked to consider recommending the following item to the Executive Committee for placement on the June 2026 Board of Directors meeting agenda. Specifically, it would authorize spending authority for an additional \$100,000 in legal fees (up to \$200,000 total) for fiscal year (FY) 2026.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

NOACA's budget for outside legal services provided by Gembala McLaughlin Pecora (GMP) was set for fiscal year (FY) 2026 at \$100,000 based on FY 2025 invoices and routine Agency and Board needs. However, thus far in FY 2026, some unique legal issues have arisen, resulting in additional need for legal guidance and therefore costs. These include executing amendments to the Code of Regulations which were recently ratified by all member Counties, legal advice on the new human resources structure and related matters being advanced by the new Human Resources Director, and defending the Agency's interest in the lawsuit filed against the Agency by former Board Alternate Walter "Skip" Claypool. Based on these factors, legal fees will exceed both the budget and the Executive Director's spending threshold, necessitating Board approval for additional spending.

The request for Board authorization is based on NOACA's practice requiring the Board of Directors to approve contracts up to the threshold contained in [Ohio Revised Code 307.86](#). The threshold for CY 2026 is \$79,568. This increase in spending will not result in an increase in overall Agency expenditures. Rather, other indirect costs not anticipated to be spent down in FY26 will be reallocated.

FINANCIAL IMPACT

If approved, the Executive Director will be authorized to spend up to an additional \$100,000 for payment of legal fees, for a total not to exceed \$200,000 for fiscal year 2026.

CONCLUSION/NEXT STEPS

Payments not to exceed a total of \$200,000 will be made for legal services performed during fiscal year 2026. NOACA will also work with GMP to identify cost-saving measures.

GG:EB



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY MEMORANDUM

TO: NOACA Finance and Audit Committee
FROM: Grace Gallucci, Executive Director and Chief Executive Officer
DATE: April 3, 2026
RE: **Cybersecurity Program**

ACTION REQUESTED

The Finance and Audit Committee is asked to consider recommending this item to the Executive Committee for placement on the Board of Directors June 2026 meeting agenda. Specifically, it would authorize the agency to develop and adopt a cybersecurity program in alignment with the requirements of Ohio Revised Code (ORC) § 9.64.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

On September 30, 2025, [Ohio Revised Code Section 9.64](#), *Political subdivision cybersecurity*, went into effect. This statute requires political subdivisions to adopt a cybersecurity program that safeguards the political subdivision's data, information technology, and information technology resources to ensure availability, confidentiality, and integrity.

It further requires that the program be consistent with generally accepted best practices for cybersecurity, such as the [National Institute Of Standards and Technology cybersecurity framework](#), and the [Center for Internet Security cybersecurity best practices](#). The program should do at least all of the following:

- Identify and address the critical functions and cybersecurity risks of the organization.
- Identify the potential impacts of a cybersecurity breach.
- Specify mechanisms to detect potential threats and cybersecurity events.
- Specify procedures for the organization to establish communication channels, analyze incidents, and take actions to contain cybersecurity incidents.
- Establish procedures for the repair of infrastructure impacted by a cybersecurity incident, and the maintenance of security after the incident.
- Establish cybersecurity training requirements for all employees of the organization; the frequency, duration, and detail of which shall correspond to the duties of each employee.

In addition to the above requirements, ORC § 9.64 also:

- prohibits payment of or compliance with a ransomware demand without formal authorization that specifically states why the payment or compliance with the ransom demand is in the best interest of the political subdivision;
- outlines required notification procedures following a cybersecurity or ransomware incident; and
- specifies that any records, documents, or reports related to a cybersecurity program and framework, and the reports of a cybersecurity incident or ransomware incident, are not subject to the disclosure under Ohio Public Records Law.

NOACA will be contracting with cybersecurity consultant On Technology Partners to conduct necessary assessments and develop recommendations to strengthen NOACA's existing information security environment and help the agency to achieve full compliance.

FINANCIAL IMPACT

While action taken under this item does not include a financial component, as noted above, NOACA is contracting with a consultant to assess and make recommendations on the security of NOACA's information technology network, hardware, applications, and security-related policies, procedures, managed services and employee training. The cost of this engagement is \$14,000.

CONCLUSION/NEXT STEPS

Work on the development of NOACA's cybersecurity program will commence immediately. Guidance from the [Auditor of State](#) and [CyberOhio](#) requires NOACA to adopt this program via a Board of Directors Resolution by July 1, 2026. Upon approval of this item by the Finance and Audit Committee, it will be referred to the May 2026 Executive Committee meeting followed by action at the June 2026 Board of Directors' meeting for approval by the required deadline.

GG:EB:lb



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY MEMORANDUM

TO: NOACA Finance and Audit Committee
FROM: Grace Gallucci, Executive Director and Chief Executive Officer
DATE: April 3, 2026
RE: **NOACA Credit Card Policy Amendment**

ACTION REQUESTED

The Finance & Audit Committee is asked to consider recommending this item to the Executive Committee for placement on the Board of Director June 2026 meeting agenda. Specifically, the item amends the NOACA Credit Card Policy to address the use of frequent flier miles or other rewards or points earned during official business.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

The Board of Directors adopted the NOACA Credit Card Policy via [Resolution 2019-012](#) in order formalize the policies and procedures regarding credit card usage consistent with state law. It was subsequently amended via [Resolution 2023-035](#) in response to guidance from the Auditor of State.

Staff are again amending the Policy based on guidance from the Auditor of State (AOS). [Bulletin 2025-012](#), citing Ohio Ethics Commission (OEC) [Advisory Opinion 2025-02](#), recommends that public offices adopt a policy regarding personal use of miles, points or rewards earned during official business. Specifically, the opinion allows public officials and employees to use personal rewards earned during official business, provided that:

1. Rewards are earned in the same manner as the general public;
2. Rewards do not impose additional costs on the public office; and
3. The airline, hotel, vendor, etc. are not selected just to earn the reward points for themselves.

In addition, the Policy clarifies that reward points earned on NOACA credit card account are to be used only for the benefit of the Agency.

There are also several administrative changes, including removing the term “Comptroller” and changing the term “Accounting” office to “Finance” office, in alignment with the current organizational structure, and increasing the total combined credit limit to \$30,000.

FINANCIAL IMPACT

There is no financial impact.

CONCLUSION/NEXT STEPS

Pending Board approval, the NOACA Credit Card Policy will be amended and the policies implemented.

GG:EB:DW

Attachment 1: Draft Amended NOACA Credit Card Policy (redline)



CREDIT CARD POLICY

HISTORY

Implemented by NOACA Board of Directors Resolution 2019-012

Revised by NOACA Board of Directors Resolution 2023-035

POLICY

1. This policy applies to all (1) payment cards, checks or other payment instruments associated with a credit account issued by a financial institution or a retailer, and (2) payment cards related to the receipt of grant funds. All such cards and instruments are referred to herein as "credit cards."
2. This policy does not apply to procurement cards (P-cards) or to gas cards or other payment cards that are capable of use only for the purchase of certain limited types of goods.
3. The Agency will not obtain or maintain any debit cards.
4. The ~~Comptroller~~/Finance Director will work with the appropriate financial institutions that issue credit cards to determine the best type of credit card accounts for the Agency, and also to determine which, if any, store credit card accounts the agency will utilize upon authorization by the Executive Director.
 - a. The ~~Comptroller~~/Finance Director is responsible for working with the issuing financial institution to facilitate the reissuance of replacement cards upon expiration of the credit cards.
 - b. The ~~Comptroller~~/Finance Director in consultation with the Executive Director will determine when it's necessary to cancel a credit card account or adjust the credit limits on the credit cards.
 - c. The ~~Comptroller~~/Finance Director is responsible for notifying the issuing financial institution of a lost or stolen card.
5. Credit cards will be established in the name of the Northeast Ohio Areawide Coordinating Agency or NOACA and the specific name of an individual with a maximum credit limit for each set by the Agency.
6. Credit cards may be issued to:
 - a. Director of Administrative Services with a credit limit up to \$15,000
 - b. ~~Comptroller~~/Finance Director with a credit limit up to \$15,000
 - c. With a combined credit limit of ~~\$230,000~~
7. Credit cards may be signed out by the following employees from the ~~Accounting~~ Finance office once a purchase order for the acquisition has been approved (except in the case of an emergency):
 - a. Directors or their designees
 - b. Managers or their designees

c. Senior Communications and Administrative Specialists

8. Credit cards must be returned to the ~~Accounting~~ Finance office within one business day.
9. Use of the credit card is based on the employee's acknowledgement that they have read and pledge to comply with this policy.
10. For each purchase made using a credit card, an itemized receipt indicating the amount paid, the vendor, the goods/services purchased and a signature authorizing approval for payment must be submitted to the Accounting Manager promptly following the purchase.
11. Allowable purchases via the credit card include only those types of expenses that are for the benefit of the Agency that serve a valid and proper public purpose that is consistent with the budget. Credit cards will primarily be used for travel expenses to conferences and workshops, memberships and professional dues, and any other items that require pre-payment. Allowable purchases may also include food and/or beverages for staff events such as meetings, orientation gatherings, holiday get-togethers and retirement celebrations. The food and/or beverages provided may **not** be related directly to amusement and/or social events.
12. Use of the credit card for personal expenditures, for expenditures in excess of the applicable credit limit, or otherwise in violation of this policy constitutes a misuse of the credit card. Any Agency employee engaged in the misuse of the credit card will be responsible to reimburse the Agency for any unauthorized expenditures and may be subject to disciplinary action.
13. The Agency is exempt from sales tax, and all reasonable efforts should be made to ensure that sales tax is not charged by vendors in connection with purchases made via credit card. A tax exemption certificate is available in the ~~Accounting~~ Finance office.
14. The Comptroller/Finance Director must file a report with the Board of Directors detailing all rewards received based on the use of the Agency's credit card account. Reward points earned on the Agency's credit card account shall be used only upon the express approval of the Executive Director/designee, and only for the benefit of the Agency and not for personal benefit.
15. No Agency employee may use the Agency's credit card to earn personal frequent flyer miles, hotel rewards, or other reward points to a personal account unless:
 - a. the personal points, miles, or rewards are acquired under the same conditions as a member of the public would earn them;
 - b. acquisition of the personal points, miles, or rewards poses no additional cost to the Agency; and
 - c. the availability of the personal points, miles, or rewards has no influence on the purchase or expenditure made on behalf of the Agency, as such considerations are strictly prohibited.
 - d. Where these criteria are fully satisfied, personal points/miles earned may be used by an Agency employee for personal use.



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY MEMORANDUM

TO: NOACA Finance and Audit Committee
FROM: Grace Gallucci, Executive Director and Chief Executive Officer
DATE: April 3, 2026
RE: **SFY 2026 Third Quarter Capital Programs Performance Measures**

ACTION REQUESTED

This item is for information and discussion.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

In 2016, the Board of Directors approved [Resolution 2016-029](#) establishing NOACA's Capital Programs Performance Measures to guide the development, delivery, and monitoring of NOACA's capital funding programs for Federal Highway Administration (FHWA) formula funds. The measures provide transparency and accountability in NOACA's management of public funds and are incorporated into larger strategic and operational performance measurement systems in NOACA's Long Range Transportation Plan.

The performance measures focus on project delivery and funding utilization for NOACA's Congestion Mitigation Air Quality (CMAQ), Surface Transportation Block Grant (STBG), Transportation Alternatives (TA), Carbon Reduction Program (CRP), and Transportation for Livable Communities Initiative (TLCI) programs, as well as State Infrastructure Bank (SIB) commitments.

NOACA has four Capital Programs Performance Measures which are regularly tracked by staff and reported on quarterly:

Project Delivery

1. Percent on Time Project Implementation: Projects awarded within 30 days of the committed award date. Target: $\geq 85\%$
2. Percent Program Balance: Percentage of NOACA funds programmed in the last quarter of the state fiscal year (April 1 – June 30, 2026). Target: $\leq 20\%$

Fund Utilization

3. Percent Estimate Accuracy: Variance between project cost estimates and actual project costs. Target: $\pm 10\%$
4. Percent of Funds Encumbered: Amount of state fiscal year budget encumbered and outstanding. Target: $\geq 95\%$

Staff review these measures with the Committee on a quarterly basis. The attached report includes data on the third quarter of state fiscal year (SFY) 2026, year-to-date, and the previous 3 fiscal years, along with a brief explanation of the data.

FINANCIAL IMPACT

There is no financial impact.

CONCLUSION/NEXT STEPS

Staff will work with project sponsors and ODOT in an effort to meet the established Capital Programs Performance Measures for this State Fiscal Year.

GG:EB:sw

Attachment 1: SFY 2026 Third Quarter Capital Programs Performance Measures Report

Attachment 2: NOACA Funded Projects Behind Schedule

Attachment 1: SFY 2026 Third Quarter Capital Programs Performance Measures Report

Capital Programs Performance Measures												Third Quarter Comments
Measure	Description	Target	Trends			SFY 2026				Year To Date	Performance Narrative	
			2023	2024	2025	Q1	Q2	Q3	Q4			
Program Delivery	% On-Time Project Implementation	Projects awarded within 30 days of commitment date	≥85%	87%	71%	68%	80%	67%	71%		68%	<p>Indicator: 5 of 7 (71%) project (s) delivered on time this quarter</p> <p>a) During the third quarter of the SFY, 5 projects were programmed in this measure;</p> <p>b) The current year to date measure is 68%, which is below our target of 85%.</p>
	% Program Balance	NOACA funds programmed in the Last Quarter	≤20%	16%	19%	10%	20%	20%	30%		30%	<p>Indicator: \$41.6 M Programmed in Last Qtr./ \$139.6 M SFY 2026 Programmed Total</p> <p>a) In the third quarter of the SFY, a balance of 30% of total NOACA funds are programmed in the Last Quarter.</p> <p>b) NOACA coordinated with GCRTA and the Cuyahoga County Dept. of Public Works to advance \$14.1M in project commitments from SFY27 to SFY26 creating a larger than anticipated Q4 percentage</p> <p>c) NOACA coordinates with ODOT and project sponsors to get as many projects programmed for award and awarded on time to meet this goal. We also pay down debt and advance flex fund transfers in earlier quarters of the SFY to increase our chances of meeting this measure.</p>
Funding Utilization	% Estimate Accuracy	Variance between estimate and implementation	±10%	1%	-9%	-10%	-10%	-8%	-6%		-7%	<p>Indicator: 10 projects - \$46.2 M (TIP Budget) vs. \$42.1 M (Actual)</p> <p>a) In the third quarter, 9 contracts were awarded, and they were below budget by \$4.1M. YTD SFY26 % Estimate Accuracy is -9%.</p> <p>1. The projects with most impact were:</p> <ul style="list-style-type: none"> a. LOR CR 35 0.00 (East River Rd), Lor. County Engineer (-\$551,523) b. LAK SR 084/VAR 18.21/VAR, Painesville (-\$508,794) c. CUY Warrensville Center Rd Rehab, Cuy. County Dept. Public Works (-\$2,375,853) d. CUY Lake/Clifton Connector, Cuy. County Dept. Public Works (\$836,510)
	% Funds Encumbered	Amount of SFY budget encumbered and outstanding	≥ 95%	74%	67%	46%	67%	72%	66%		66%	<p>Indicator - \$71.4 M (Encumbered/Budget Takes/Outstanding) / \$107.8 M (Budget)</p> <p>a) 66 % of the STBG, TA, CMAQ, and CRP capital budget is encumbered or programmed as of the second quarter. This measure is below the target of at least 95 %. As in past years, Board approved steps will be taken in to improve the performance of this measure by the end of the year. In order, these include:</p> <ul style="list-style-type: none"> 1. Advance future programmed debt service payments; 2. Advancing future TIP projects

Attachement 2: NOACA Funded Projects Progression

Projects Awarded by NOACA Board Before March 2023 and added to the TIP before July 1, 2023

	NOACA \$
Committed Funding	\$49,966,088
Unencumbered CMAQ	\$40,601,239
Unencumbered CRP	\$2,373,940
Unencumbered STBG*	\$673,759
Unencumbered TA	\$1,500,000
Unencumbered TICI	\$619,650
TOTAL Unencumbered*	\$45,768,588
TOTAL NOACA \$ Encumbered in SFY26*	\$4,199,500

As of 4/2/26

*Includes 3 years of SIB Loan Payments for Rockside Rd. Bridges Had Project Been Awarded to a Contractor in 2023.

Primary List

**Excludes "negative" months when a milestone occurred ahead of schedule

#	PID	CTY	PROJECT NAME	NOACA \$	NOACA FUNDING PROGRAM(S)	Date Amended to TIP	Months from Date Amended to TIP to April 2026 Finance + Audit Meeting	Date Project Programmed in Ellis	Months from Amended to TIP to Date Programmed	Award Date to a Contractor	Months Between Programing and Award	Date Funds Encum-bered	Total Months TIP Admendment to Encumbrance	Original SFY of Construction Per NOACA Award Letter
1	108259	CUY	SUPERIOR AVE CYCLE TRACK	\$20,522,940	CMAQ+CRP	7/1/2017	105	4/10/2018	9					2020
2	89034	CUY	LAKE LINK TRAIL	\$4,355,239	CMAQ	7/1/2017	105	7/14/2010	-85	2/19/2026	187			2020
3	108245	CUY	THRIVE 105-93	\$7,763,000	CMAQ	7/1/2018	93	4/6/2018	-3					2023
4	105932	CUY	LORAIN AVE (W 20TH TO W 65TH) COMPLETE ST	\$10,884,000	TA + CMAQ	7/1/2018	93	4/20/2017	-15					2020
5	113590	LOR	CR 0606 09.98 FRENCH CREEK	\$250,000	TLCI	3/6/2020	73	6/4/2020	2					2022
6	114409	CUY	SR-87 IR-271/US 422 07.80/10.77	\$433,850	STBG	7/1/2020	69	12/24/2020	5					2021
7	95403	CUY	ROCKSIDE ROAD BRIDGES (SIB LOAN)*	\$3,772,500	STBG	7/1/2020	69	1/30/2013	-90	7/11/2025	149	7/31/2025	60	2023
8	108943	CUY	MAYFIELD ROAD SIGNALS	\$425,000	CMAQ	7/1/2020	69	9/12/2018	-22	7/24/2025	82	7/25/2025	60	2022
9	110943	CUY	US 020 06.53	\$819,650	CMAQ+TLCI	7/1/2020	69	7/23/2019	-11					2019
10	109413	CUY	UNIVERSITY HEIGHTS SIGNALS	\$500,000	CMAQ	7/1/2020	69	11/27/2018	-19					2023
11	111592	MED	CR 0097 14.58 (COLLEGE ST)	\$239,909	STBG	7/1/2020	69	11/26/2019	-7					2021
Total				\$49,966,088		Average Months**	80.3		5.5		139		60	

Projects on Watch (Initially Scheduled for SFY24 Construction)

**Excludes "negative" months when a milestone occurred ahead of schedule

#	PID	CTY	PROJECT NAME	NOACA \$	FUNDING PROGRAM(S)	Date Amended to TIP	Months from Date Amended to TIP to April 2026 Finance + Audit Meeting	Date Project Programmed in Ellis	Months from Amended to TIP to Date Programmed	Award Date to a Contractor	Months Between Prog and Award	Date Funds Encum-bered	Total Months TIP Admendment to Encumbrance	Original SFY of Construction
12	124042	CUY	SR 237 05.60	\$900,000	STBG	7/1/2020	69	4/25/2025	57					2024
13	122363	CUY	MAIN RIVER ELM ROADS REHAB	\$4,462,234	STBG	7/1/2020	69	8/29/2024	49					2024
14	113270	CUY	VAN AKEN BOULEVARD PATH	\$1,500,000	TA	7/1/2020	69	4/8/2020	-3					2024
15	115433	LOR	CR 0606 09.50 FRENCH CREEK	\$328,500	TLCI	6/4/2021	58	6/30/2021	0					2024
Total				\$7,190,734		Average Months**	66.3		35.3					

BOARD FINANCIAL REPORT - FISCAL YEAR 2026 - (February 28, 2026)

	FISCAL 2026		BUDGET AS REVISED (A)	EXPENDED THROUGH 02/28/26 (B)	BUDGET REMAINING (A-B)	C TARGET BUDGET (YTD) (A/12)*8	PERCENTAGE OF TARGET (YTD) (B/C)	PERCENTAGE OF ANNUAL BUDGET (B/A)
STAFFING								
SALARIES	\$ 4,292,304	279,609	4,571,913	\$ 2,755,998	\$ 1,815,915	\$ 3,047,942	90%	60%
FRINGE BENEFITS	2,134,477	107,867	2,242,344	926,843	1,315,501	1,494,896	62%	41%
TRAINING & PROFESSIONAL DUES	35,639	2,000	37,639	29,752	7,887	25,093	119%	79%
	\$ 6,462,420	389,476	6,851,896	\$ 3,712,593	\$ 3,139,303	\$ 4,567,931	81%	54%
CONSULTING SERVICES								
CONSULTANTS	3,299,790	152,500	3,452,290	\$ 999,528	\$ 2,452,762	\$ 2,301,527	43%	29%
LEGAL SERVICES	100,000		100,000	71,813	28,187	66,667	108%	72%
AUDIT	20,500		20,500	17,556	2,944	13,667	128%	86%
	\$ 3,420,290	152,500	3,572,790	\$ 1,088,897	\$ 2,483,893	\$ 2,381,860	46%	30%
OTHER OPERATING EXPENSES								
ADVERTISING/RECRUITING/SPONSORSHIPS	\$ 220,000		220,000	76,502	\$ 143,498	\$ 146,667	52%	35%
SUPPLIES	69,420		69,420	58,972	10,448	46,280	127%	85%
POSTAGE	2,000		2,000	0	2,000	1,333	0%	0%
MEETING COSTS	102,000		102,000	29,377	72,623	68,000	43%	29%
SOFTWARE	87,500		87,500	68,285	19,215	58,333	117%	78%
OUTSIDE REPRODUCTION	28,500		28,500	3,305	25,195	19,000	17%	12%
PUBLICATIONS	6,200		6,200	5,193	1,007	4,133	126%	84%
ACCOUNTING SERVICES	14,000		14,000	14,392	(392)	9,333	154%	103%
TRAVEL	40,630	12,720	53,350	13,478	39,872	35,567	38%	25%
REGIONAL COUNCIL DUES/MEMBERSHIPS	45,000		45,000	34,812	10,188	30,000	116%	77%
INSURANCE	38,000		38,000	38,947	(947)	25,333	154%	102%
	\$ 653,250	12,720	665,970	\$ 343,263	\$ 322,707	\$ 443,980	77%	52%
OCCUPANCY & EQUIPMENT								
FURNITURE & EQUIPMENT/HARDWARE	\$ 57,000		57,000	\$ 4,226	\$ 52,774	\$ 38,000	11%	7%
CAPITAL OUTLAY ***	434,450		434,450	190,021	244,429	289,633	0%	0%
UTILITIES	86,700		86,700	51,889	34,811	57,800	90%	60%
BUILDING-RELATED EXPENSES	186,000		186,000	51,955	134,045	124,000	42%	28%
PARKING	3,000		3,000	123	2,877	2,000	6%	4%
TELEPHONE	22,500		22,500	10,568	11,932	15,000	70%	47%
EQUIPMENT LEASING	3,000		3,000	1,602	1,398	2,000	80%	53%
MAINTENANCE & REPAIR - Equip	52,500		52,500	19,981	32,519	35,000	57%	38%
	\$ 845,150	0	845,150	\$ 330,365	\$ 514,785	\$ 563,433	59%	39%
<i>SUB-TOTAL of OPERATING BUDGET</i>	11,381,110	554,696	11,935,806	5,475,118	6,460,688	7,957,204	69%	46% ***
OPERATING CAPITAL								
OTHER CAPITAL/ITB/CFI***	\$ 21,700,000	726,557	22,426,557	\$ 1,378,201	\$ 21,048,356	\$ 14,951,038	9%	6%
<i>SUB-TOTAL, including OPERATING CAPITAL</i>	\$ 33,081,110	1,281,253	34,362,363	\$ 6,853,319	\$ 6,460,688	\$ 22,908,242	30%	20% *
PASS-THROUGH EXPENSES								
MARAD/INFRA - ITB	\$ 6,116,364		6,116,364	\$ 5,191,364	\$ 925,000	\$ 3,058,182	170%	85%
FTA - NEW FREEDOM/5310 PROGRAM	1,618,962		1,618,962	203,331	1,415,631	1,079,308	19%	13%
Brownfield RLF Loans	1,508,000	508,525	2,016,525	0	2,016,525	1,344,350	0%	0%
<i>SUB-TOTAL of PASS-THROUGH BUDGET</i>	9,243,326	508,525	9,751,851	5,394,695	4,357,156	5,481,840	98%	55%
TOTAL	\$ 42,324,436	1,789,778	44,114,214	\$ 12,248,014	\$ 10,817,844	\$ 28,390,082	43%	28% **

Note: Budget amendment of \$1,789,778 authorized by Board on 09/12/2025

* The Agency has expended approximately 20 percent of the FY2026 budget

** The Agency has expended approximately 28 percent of the budget, including pass-through funds

*** The Agency has expended approximately 46 percent of the budget, excluding \$22,426,557 CFI and ITB funding

NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

CHANGE IN CASH POSITION February 28, 2026

<u>DESCRIPTION</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
BEGINNING BALANCE			\$ 499,218.54
FEDERAL TRANSIT AGENCY	8,379.00		
IRISHTOWN BEND			
NOACA DUES	1,117.00		
CPRG			
ENTITIES PORTION OF GRANTS			
ODOT/FHWA/RIA	492,719.57		
ENVIRONMENTAL PROGRAMS			
BROWNFIELDS GRANT	5,441.54		
ANNUAL MEETING			
CFI	10,594.00		
REGIONAL INFRASTRUCTURE ACCELERATOR			
MISCELLANEOUS			
TRANSFER FROM STAR OHIO			
TRANSFER FROM GIDP	0.00		
TRANSFER FROM CITIZENS INTEREST CHECKING			
VENDORS		\$ 222,867.15	
PAYROLL		311,473.16	
SERVICE CHARGE		157.64	
TRANSFER TO TRISTATE CAPITAL - CDARS		0.00	
TRANSFER TO STARPLUS		0.00	
TRANSFER TO CITIZENS INTEREST CHECKING		0.00	
TRANSFER TO STAR OHIO		0.00	
ENDING BALANCE			
TOTAL	<u>\$ 518,251.11</u>	<u>\$ 534,497.95</u>	\$ 482,971.70

ADDITIONAL CASH BALANCES:

GENERAL FUND:

STAR OHIO - ORIGINAL ACCOUNT
CITIZENS BANK INTEREST CHECKING

		Return
	1,549,522.15	3.80%
	129,607.61	0.63%
TOTAL	<u>1,679,129.76</u>	

CRRSAA FUND:

CITIZENS BANK INTEREST CHECKING

TOTAL GENERAL FUND	\$ 2,162,101.46	
	3,110,582.60	0.63%
TOTAL	<u>3,110,582.60</u>	

GRAND TOTAL \$ 5,272,684.06

Current Credit Card Point Value = 412,191 (Est. Value = \$2,061)

Interest Earned in FY 2026 = \$ 120,427.78

FY 2026 NOACA MEMBER DUES OUTSTANDING
AS OF February 28, 2026

Jurisdiction	Current Dues Payable	Current Dues Received	Current Dues Receivables
<u>CUYAHOGA COUNTY</u>			
Cuyahoga County	\$ 153,835	153,835	-
NEORSD	32,386	32,386	-
GCRTA	32,386	32,386	-
Cleveland Cuyahoga County Port Authority	32,386	32,386	-
Bay Village city	2,787	2,787	-
Beachwood city	2,421	2,421	-
Bedford city	2,267	2,267	-
Bedford Heights city	1,900	1,900	-
Bentleyville village	155	155	-
Berea city	3,198	3,198	-
Bratenahl village	247	247	-
Brecksville city	2,351	2,351	-
Broadview Heights city	3,437	3,437	-
Brook Park city	3,206	3,206	-
Brooklyn city	1,959	1,959	-
Brooklyn Heights village	262	262	-
Chagrin Falls township	22	22	-
Chagrin Falls village	722	722	-
			-
Cleveland Heights city	7,813	7,813	-
Cuyahoga Heights village	99	99	-
East Cleveland city	2,378		2,378
Euclid city	8,568	8,568	-
Fairview Park city	2,981	2,981	-
Garfield Heights city	5,135	5,135	-
Gates Mills village	390	390	-
Glenwillow village	171	171	-
Highland Heights city	1,503	1,503	-
Highland Hills village	114	114	-
Hunting Valley village (part)	108	108	-
Independence city	1,308	1,308	-
Lakewood city	8,784	8,784	-
Linndale village	19	19	-
Lyndhurst city	2,423	2,423	-
Maple Heights city	4,087	4,087	-
Mayfield Heights city	3,509	3,509	-
Mayfield village	579	579	-
Middleburg Heights city	2,759	2,759	-
Moreland Hills village	598	598	-

Newburgh Heights village	321	321	-
North Olmsted city	5,594	5,594	-
North Randall village	164	164	-
North Royalton city	5,401	5,401	-
Oakwood village	616	616	-
Olmsted Falls city	1,480	1,480	-
Olmsted township	2,501	2,501	-
Orange village	590	590	-
Parma city	13,991	13,991	-
Parma Heights city	3,597	3,597	-
Pepper Pike city	1,172	1,172	-
Richmond Heights city	1,862	1,862	-
Rocky River city	3,751	3,751	-
Seven Hills city	2,021	2,021	-
Shaker Heights city	5,076	5,076	-
Solon city	4,183	4,183	-
South Euclid city	3,773	3,773	-
Strongsville city	8,016	8,016	-
University Heights city	2,399	2,399	-
Valley View village	327	327	-
Walton Hills village	350	350	-
Warrensville Heights city	2,378	2,378	-
Westlake city	5,902	5,902	-
Woodmere village	110	110	-
Subtotal	\$ 153,835	151,457	\$ 2,378
Total Cuyahoga County	\$ 404,828	402,450	\$ 2,378

CITY OF CLEVELAND \$ 169,076 169,076 -

LORAIN COUNTY

Lorain County Commissioners	\$ 57,102	57,102	-
Lorain County Engineer	19,498	19,498	-
Amherst city	2,589	2,589	-
Amherst township	1,117	1,117	-
Avon city	5,073	5,073	-
Avon Lake city	5,147	5,147	-
Brighton township	175		175
Brownhelm township	379	379	-
Camden township	265	265	-
Carlisle township	1,455	1,455	-
Columbia township	1,513	1,513	-
Eaton township	1,190		1,190
Elyria city	10,751	10,751	-
Elyria township	664	664	-
Grafton township	569		569
Grafton village	1,204	1,204	-
Henrietta township	363		363

Huntington township	278		278
Kipton village	43	43	-
Lagrange township	810		810
Lagrange village	530	530	-
Lorain city	13,315	13,315	-
New Russia township	376		376
North Ridgeville city	7,204	7,204	-
Oberlin city	1,747	1,747	-
Penfield township	375		375
Pittsfield township	321		321
Rochester township	129		129
Rochester village	32		32
Sheffield Lake city	1,829	1,829	-
Sheffield township	809		809
Sheffield village	844	844	-
South Amherst village	323	323	-
Wellington township	274	274	-
Wellington village	980		980
Subtotal	\$ 62,673	56,266	\$ 6,407
Total Lorain County	\$ 139,273	132,866	\$ 6,407

LAKE COUNTY

Lake County Commissioners	\$ 21,108	21,108	-
Lake County Engineer	42,217	42,217	-
Laketran	42,217	42,217	-
Total Lake County	\$ 105,542	105,542	\$ -

MEDINA COUNTY

Medina County Commissioners	\$ 82,742	82,742	-
-----------------------------	-----------	--------	---

GEAUGA COUNTY

Geauga County Commissioners	\$ 21,643	21,643	-
Geauga County Engineer	12,986	12,986	-
Geauga County Water Resources	8,657	8,657	-
Geauga County Total	\$ 43,286	43,286	\$ -

TOTAL FISCAL YEAR 2026	\$ 944,747	935,962	\$ 8,785
Total Owed from FY25	\$ 7,111		\$ 7,111



NORTHEAST OHIO AREAWIDE COORDINATING AGENCY MEMORANDUM

TO: NOACA-Vibrant NEO Brownfields Steering Committee
FROM: Grace Gallucci, Executive Director and Chief Executive Officer
DATE: April 3, 2026
RE: **Brownfields Revolving Loan Fund (RLF) Quarterly Report**

ACTION REQUESTED

This is for information only. No action is being requested at this time.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION

The NOACA-Vibrant NEO Brownfields Steering Committee (Steering Committee) reviews applications for loans and grants from the NOACA-Vibrant NEO Brownfields Revolving Loan Fund (RLF). NOACA staff provides quarterly RLF status reports to the NOACA Finance and Audit Committee. This status report is for the period January 24, 2026, to April 3, 2026.

The RLF has four approved loans, totaling \$1,424,905:

- (Cuyahoga County) NREUV MLK Plaza, LLC: \$300,000; MLK Plaza site; loan agreement pending
- (Cuyahoga County) Cuyahoga Land Reutilization Corp. (Cuyahoga Land Bank); Laisy/E. 93 St. site; \$208,000; loan agreement executed March 26, 2025
- (Cuyahoga County) Site Readiness for Good Jobs Fund (SRF); 7000 Central Avenue site; \$166,905; loan agreement pending
- (Cuyahoga County) MidTown Cleveland, Inc. (Midtown); MidTown Lofts site; \$750,000; loan agreement pending

Work at the Laisy/E. 93 St. site, which began in December 2025, has been stopped due to a discovered vault of oily liquid onsite. Through the environmental assessments of the site, an Underground Storage Tank (UST) was suspected, but upon excavating the area, it was discovered that the concrete suspected of holding the metal UST, was a concrete chamber holding the contaminated liquid. Upon discovery, the Cuyahoga Land Bank's environmental consultant for the project, Mannik and Smith Group (MSG), is working to address these USTs through the Ohio EPA's Voluntary Action Program (VAP) and in substantial conformance with the requirements of the City of Cleveland Fire Prevention Bureau (CFPB), which is the agency delegated to enforce regulations set by the Bureau of Underground Storage Tanks Regulations (BUSTR).

The easternmost vault is situated along the property line, is likely within the right-of-way for E. 93rd Street and is extremely close to public infrastructure. Measured distances from the easternmost vault wall to adjacent site features are approximately two feet from the edge of the public sidewalk, three feet from an active gas line, seven feet from an active water line, and eleven feet from the East 93rd Street paved curb. There is a fire hydrant and utility and traffic signal poles adjacent to the tank. Due to the

proximity to public infrastructure, MSG prepared a letter for the Cuyahoga Land Bank to send to the CFPB, requesting permission for the USTs to be closed in-place, stating that a closure-in-place completed in accordance with OAC Rule 1301:7-9-12(F)(3) would provide the same benefit to human health and the environment and can be completed in accordance with the Ohio VAP. The Cuyahoga Land Bank is awaiting a response from CFPB.

NOACA staff have received two applications for funding and are reviewing for initial eligibility determination and will present to the Steering Committee at a future meeting.

A total of \$1,424,905 has been encumbered for loans, with \$466,905 from grant BF00E03225 and \$958,000 from grant 4B00E03917-1. The total amount of funding available for loans is \$535,516.

GG:EB:JK

SFY 2026 NOACA-ATTRIBUTABLE FUNDED PROJECT MONITORING REPORT (INCLUDES ENHANCEMENT, PLANNING, AND TRANSIT RELATED PROJECTS)

#	PID	County	Project Sponsor	Project Name	NOACA \$	Total Cost	ODOT Award Date	Most Recent Milestone (as of 3/31/26)
1	119446	MED	Medina	MED US 042 016.78	\$902,136	\$2,115,804	5/30/26	The project was first bid on 7/9/25, but no bids were received. The project was re-bid on 12/5/25. The only bid received was 52% more than the engineer's estimate, so the City's Board of Control decided not to award it. The City anticipates a third bid sometime in February, but a date has not yet been selected.
2	112506	LAK	<i>Wickliffe</i>	<i>LAK SR 084 01.00</i>	\$945,643	\$2,599,447	7/7/25	Funds encumbered 7/7/25.
3	121823	GEA	<i>Geauga County Engineer</i>	<i>GEA Wilson Mills Road (G-L)</i>	\$1,000,000	\$1,409,340	7/15/25	Funds encumbered 7/11/25.
4	108943	CUY	<i>Mayfield Heights</i>	<i>CUY Mayfield Hts Signals</i>	\$425,000	\$2,891,029	7/28/25	Funds encumbered 7/25/25.
5	95403	CUY	Cuyahoga County Dept. of Public Works	CUY Rockside Road Bridges	\$14,400,000	\$38,906,245	7/11/25	Project awarded 7/11/25.
6	123078	LAK	<i>Laketrans</i>	<i>LAK Vine St Corridor Streetscape</i>	\$1,500,000	\$4,000,000	10/15/25	Funds Transferred from FHWA to FTA 8/7/25.
7	118483	CUY	<i>GCRTA</i>	<i>GCRTA Rail Car Replace 2024-27</i>	\$3,000,000	\$3,750,000	12/1/25	Funds Transferred from FHWA to FTA 5/12/25.
8	118464	CUY	<i>GCRTA</i>	<i>GCRTA Bus Replacement 2027-29</i>	\$4,760,000	\$5,950,000	12/1/25	Funds Transferred from FHWA to FTA 2/5/25.
9	117892	CUY	<i>Cuyahoga County Dept. of Public Works</i>	<i>CUY Lake/Clifton Connector</i>	\$6,250,000	\$11,037,521	1/30/26	Project awarded 1/29/26. Funds encumbered 2/6/26.
10	110943	CUY	<i>Rocky River</i>	<i>CUY US 020 06.53</i>	\$819,650	\$3,786,909	12/9/25	Project awarded 12/8/25. Funds encumbered 1/14/26.
11	120114	LAK	<i>Willowick</i>	<i>LAK E 305th St. Resurface</i>	\$2,042,199	\$2,756,969	12/15/25	Project awarded 12/11/25. Funds encumbered 12/15/25.
12	120189	LOR	<i>Lorain County Engineer</i>	<i>LOR CR 35 0.00 (East River Rd)</i>	\$781,575	\$976,969	1/20/26	Funds encumbered 2/26/26.
13	120670	LAK	<i>Painesville</i>	<i>LAK SR 084/VAR 18.21/VAR</i>	\$931,542	\$1,668,330	2/9/26	Project awarded 2/5/26. Funds encumbered 2/9/26.

- Non Bold Italics font indicates a change from the previous monitoring report.

- Bold Italics font indicates funds have been encumbered.

SFY 2026 NOACA-ATTRIBUTABLE FUNDED PROJECT MONITORING REPORT (INCLUDES ENHANCEMENT, PLANNING, AND TRANSIT RELATED PROJECTS)

#	PID	County	Project Sponsor	Project Name	NOACA \$	Total Cost	ODOT Award Date	Most Recent Milestone (as of 3/31/26)
14	121603	CUY	Parma	CUY South Park Shared Use Path	\$350,000	\$770,000	5/18/26	Plan package received in ODOT Central Office 1/26/26.
15	120287	LOR	Lorain	LOR MR 4321 00.00 Tower Blvd	\$3,089,775	\$5,275,174	2/16/26	Project awarded 2/17/26. Funds encumbered 3/20/26.
16	120703	CUY	Lakewood	CUY Bunts Rd Rehab	\$5,886,193	\$21,384,000	3/4/26	Project awarded 2/17/26. Funds encumbered 2/27/26.
17	89034	CUY	Cleveland Metroparks	CUY Lake Link Trail / Franklin Enhance	\$3,335,239	\$6,828,250	3/20/26	Right-of-way (RW) certified by ODOT District 12 2/26/26.
18	120604	LOR	Avon	LOR MR 4313 0.33 Chester Road	\$734,814	\$1,431,428	3/24/26	Project awarded 3/23/26.
19	122955	CUY	Cuyahoga County Dept. of Public Works	CUY Warrensville Center Rd Rehab	\$8,556,856	\$8,600,000	4/10/26	Project awarded 3/24/26.
20	120754	CUY	Cleveland	CUY Memorial Bridges Loop Trail	\$800,000	\$1,663,200	5/18/26	Plan package submitted to ODOT Central Office 12/31/25.
21	119882	MED	Westfield	MED CR 097 003.67 (Sidewalk)	\$780,000	\$786,041	5/1/26	Plan package submitted to ODOT Central Office 3/6/26.
22	122343	CUY	Cleveland	CUY Van Aken Blvd Resurfacing	\$1,608,580	\$2,578,965	7/6/26	Plan package received in ODOT Central Office 3/20/26.
23	120702	CUY	Cleveland	CUY S. Waterloo Road	\$1,345,538	\$1,681,923	7/6/26	Plan package received in ODOT Central Office 3/20/26.
24	116577	MED	ODOT	MED SR 0162 20.06	\$2,000,000	\$5,372,988	5/18/26	Plan package received in ODOT Central Office 1/13/26.
25	120191	LOR	Lorain County Engineer	LOR CR 16 0.00 (Pyle S Amherst)	\$1,778,415	\$2,238,019	6/5/26	Plan package received in ODOT Central Office 2/20/26.

Total NOACA \$ \$68,023,155

- Non Bold Italics font indicates a change from the previous monitoring report.
 - Bold Italics font indicates funds have been encumbered.



TRAVEL OPTIONS FOR NOACA MEETINGS

LOCATION

NOACA is conveniently located in Cleveland's central business district at 1299 Superior Avenue, on the NW corner of Superior and E. 13th Street.

TRANSIT & BICYCLE TRAVEL TO NOACA

NOACA is accessible by transit and bike.

The NOACA office building is situated on several major and minor bus routes. You can plan your transit trip to NOACA by using trip planner tools or with information provided by the region's public transit agencies:

- [GCRTA Trip Planner](#)
- [Geauga County Transit](#)
- [Laketran Trip Planner](#)
- [Lorain County Transit service](#)
- [Medina County Transit](#)

Bikes may be stored and locked at U-racks located directly in front of the building.

PARKING (see map)

The following map shows parking facilities in the vicinity of the NOACA building. Unfortunately, we are unable to offer reimbursement for parking.

On-street, metered parking is also available for up to 2-hour periods along E. 13th Street north of Superior Avenue. Please heed parking signs and note any time restrictions. Payment can be made at these meters with credit card or by using the [ParkMobile](#) mobile device application.

Street parking is also available along Rockwell Avenue, east of E. 13th Street.

TRAVEL ASSISTANCE AND SPECIAL ACCOMMODATION

If you have further questions about parking or need assistance with travel to or special accommodation at NOACA, please contact Lindy Burt at 216-241-2414, x. 108.

