

# Northeast Ohio Areawide Coordinating Agency (NOACA)

## Request for Proposals

### *Transportation for Economic Development Initiative (TEDI) in the Aerozone District*

#### Vendor Questions as of August 29, 2024

**1. Could you please clarify the specific information required in the DBE section?**

If the prime and/or any of the subcontractors are certified as a DBE through the State of Ohio's unified certification program, please identify such firm(s) in the narrative responses of the technical proposal. In addition, include the DBE certificate for each firm with the proposal, which can be downloaded in PDF format from the State of Ohio's web-based [Unified DBE Directory](#). Finally, if the DBE requirement is being met through subcontractors, the pricing for services of that DBE subconsultant should be included in the *Direct Expenses* section of Tab 1 (*Staff and Direct Cost* worksheet) of the pricing proposal, confirming that the DBE goal of 12% will be achieved.

**2. Can you confirm there is no page limit for the submission?**

There is no page limit for the submission

**3. Should the required forms be completed and signed by the Prime firm only, or do subconsultants need to fill out the forms as well?**

Forms should be completed and signed by the prime firm only. The prime firm is responsible for managing the work and compliance requirements of all subcontractors.

**4. Could you clarify the preferred format for the cost proposal? Is a lump sum, not-to-exceed fee acceptable, or should the cost be broken down by each type of reimbursable?**

In preparing your cost proposal, please utilize the form that is posted with the RFP on NOACA's website. This form is a Microsoft word Excel document and can be downloaded [at this link](#). NOACA contemplates awarding a contract based upon fixed prices for each deliverable. However, we will consider other pricing structures which proposers may offer as alternatives. Please note that NOACA must be able to determine that the agreed-upon price is fair and reasonable in accordance with Federal regulations and guidelines.

**5. Can you confirm the study boundary areas? Are they the same as the boundaries shown on the map on page 6 of the 2022 Aerozone Current Conditions Assessment?**

Yes, the boundaries shown on the map of page 6 of the [2022 Aerozone Current Conditions Assessment](#) are consistent with the boundaries for the study that is the subject of this procurement.

**6. Could you elaborate on the information needed for the Capacity Section? What specific details would you like to see regarding the firm's capacity?**

With regard to question 5 of the Technical Proposal – “Description of the capacity of Vendor to perform the work in a timely manner, relative to the organization’s present workload and the availability of the assigned staff” – provide an overview of internal method(s) utilized to coordinate the work of assigned staff on this and other project commitments. Indicate the percentage availability of personnel assigned to this project.