

Northeast Ohio Areawide Coordinating Agency (NOACA)

Request for Proposals Traffic Count Program

Vendor Questions as of March 14, 2024

- 1. On page 8, item 10 states vendors should attach a copy of their railway liability insurance, if any project sites are railroad or transit at-grade crossing. A list of locations was not provided in the RFP materials. Will NOACA be providing location information prior to the submittal date?**

Thank you for bringing this to our attention. This is standard language included in NOACA's RFPs. For this particular project, the issue of railway insurance can be addressed by NOACA and the vendor after NOACA provides the list of locations in August of 2024. As such, proof of railway insurance will not be needed as part of the RFP submittal, and NOACA will post an addendum to that effect.

- 2. On page 5, item 3.3 Type II – Intersection Counts, paragraph 4, states: "The count data and video footage collected by the consultant shall be accessible online within a week of collection." What platform is NOACA currently using to access video footage and count data?**

Typically, NOACA has downloaded its video footage and intersection count data directly from the *Miovision* solution, since that is the equipment and software used by previous traffic counting consultants. If other equipment or software is used, video and data files should be accessible for download online, either through another web platform, or the consultant's own website. This capability is essential to the project, given the large file size of output.

- 3. On page 5, item 3.3 Type II – Intersection Counts, the last paragraph states: "The consultant shall submit all count data to NOACA on a weekly basis in a raw format and in a format that complies with the standards prescribed in Exhibit A of this RFP." Exhibit A does not include a format for this type of count. Please advise the standard format in which NOACA wishes to receive these counts.**

Exhibit A of the RFP consists of a Microsoft Excel table with two tabs. The first tab provides a list of definitions for the fields contained in the second tab, which is intended to provide the desired format.

- 4. On page 7, item 3a requests vendors use Exhibit B to summarize/break down the project's deliverables, percentage of work, and estimated time to complete each. Can NOACA elaborate on what is required here, since all counts must be completed during the month of October? Is there another example that can be provided?**

The purpose of this table is to provide a high-level overview of the deliverables requested under the project. While the counts are to be conducted in October, it is anticipated that planning and preparatory work would begin in July. As such, Exhibit B should include not only the October counting periods, but the implementation tasks that would occur leading up to October, particularly in year one of the project.

5. Does Exhibit D need to be notarized?

Exhibit D does not need to be notarized.

6. We kindly request copies of the scoring sheets from the RFP for the Traffic Count Program, which your agency issued on February 5, 2020, with a submittal deadline of March 20, 2020. Also, could you please provide us with details regarding the winning firm awarded the contract for the 2020 Traffic Count Program?

A copy of the scoring sheets for the Traffic Count Project RFP posted by NOACA from February 5, 2020 through March 5, 2020 has been posted.

In June of 2020, per [Resolution 2020-023](#), the contract was awarded to Eggeman Engineering at a cost of \$112,000 per year for fiscal years 2021, 2022, and 2023.