

Northeast Ohio Areawide Coordinating Agency (NOACA)

Request for Proposals

Update of the Coordinated Public Transit Human Service Transportation Plan for Northeast Ohio Vendor Questions as of March 5, 2024

- 1. NOACA released RFPs similar to this one in late 2023. Can you explain the progression of the changes in the RFP? Did NOACA award one of the previous RFPs to a vendor but not enter into contracting?**

NOACA released two RFPs for this project in 2023 but did not receive responses to those solicitations. A timeline of procurement events – and corresponding result - is provided below.

- RFP #1 – 9/18/23 to 10/10/23: Scope of work included outreach, data collection and update of the Plan. No proposals submitted and RFP canceled.
- RFP#2 – 11/15/23 to 12/13/23: Scope of work scaled back to outreach and data collection only. No proposals submitted and RFP canceled.
- Survey of potential vendors conducted to gather feedback on the RFP indicated scope of work lacked clarity and budget potentially not aligned with scope.
- RFP#3 – 2/13/24 to 3/12/24: Scope of services restored to original full scope, budget increased, and objectives refined.

- 2. The RFP is clear the contract will be approved by the NOACA Board at their June 2024 meeting. Does NOACA have a timeline for when they would like the work completed, especially since the planning period is 2024 to 2028?**

The desired project timeline is as follows. Please note that all materials, information, and tools from prior plan cycle will be provided to consultant for use in this plan update, as appropriate.

- June 2024 – execute contract
- July, August, and September 2024 – outreach, data collection and data analysis
- October 2024 – Develop goals and objectives and implement updates to plan
- October-November 2024 – presentation of goals and objectives and other information to NOACA Board Committees
- November 2024 – completion of Plan
- December 13, 2024 – Review and approval by NOACA Board of Directors

- 3. In section 6. Requirements for proposals under item C. Requirements for Business Proposal – Volume II it states that proposers “may identify any proposed exceptions to NOACA’s Terms and Conditions...” Is there a separate Terms and Conditions document or sample contract that proposers should review? We did not see one attached to the RFP.**

This statement refers to the information contained within the request for proposals document only. While based largely on the content of the request for proposal and vendor’s proposal

response, contractual terms and conditions are separate from and shall be mutually negotiated by NOACA and vendor upon approval of award.