



Northeast Ohio Areawide Coordinating Agency

NOACA

1299 Superior Avenue
Cleveland, Ohio 44114-3204
(216) 241-2414
www.noaca.org

Request for Proposals (RFP) for Marketing and Community Engagement Consultant to Support a Brownfields Revolving Loan Fund

Issue Date: Wednesday, December 21, 2022

Closing Date: Sunday, January 22, 2023

NOACA is seeking a qualified firm to contract for consulting services to assist with marketing a Brownfields Revolving Loan Fund to communities and property owners and to assist with community engagement related to brownfield sites. The deadline for submittals is **Sunday, January 22nd, 2023, 5:00 PM.**

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1. NORTHEAST OHIO AREAWIDE COORDINATING AGENCY (NOACA)

The Northeast Ohio Areawide Coordinating Agency (NOACA) is a Cleveland-based transportation and environmental planning organization that serves as the metropolitan planning organization (MPO) and designated areawide water quality management agency for the counties of Cuyahoga, Geauga, Lake, Lorain, and Medina in Ohio.

In these capacities it:

- Works with other organizations to help address northeast Ohio's transportation, air quality, and water quality needs
- Conducts metropolitan planning for various modes of transportation, including vehicles, freight, transit, bicycle, pedestrian, etc., while considering the transportation system's impact on the environment and land use
- Prepares the region's long-range transportation plan and short-range transportation improvement program, which is the region's capital budget for federally funded transportation projects
- Conducts studies that address congestion, improve safety and strengthen community livability

The vision of NOACA is as follows: NOACA will **STRENGTHEN** regional cohesion, **PRESERVE** existing infrastructure, and **BUILD** a sustainable multimodal transportation system to **SUPPORT** economic development and **ENHANCE** quality of life in Northeast Ohio.

NOACA is directed by a 48-member Board of Directors, representing the City of Cleveland and all five NOACA counties and their communities, plus transit agencies, the Northeast Ohio Regional Sewer District (NEORS), the Cleveland-Cuyahoga County Port Authority, the Ohio Environmental Protection Agency (Ohio EPA), the Ohio Department of Transportation (ODOT), and the Ohio Turnpike Infrastructure Commission.

The NOACA region is home to 2.1 million people and over 150 units of government. The region is anchored by several urban core cities with the largest being Cleveland.

More information about NOACA is available on our website at www.noaca.org.

2. INTRODUCTION AND BACKGROUND

In December 2021, NOACA and Vibrant NEO, a 501c3 non-profit corporation, formed the NOACA-Vibrant NEO Brownfields Coalition for the purpose of applying to the United States Environmental Protection Agency (US EPA) for funding to create a Brownfields Revolving Loan Fund (RLF). In May 2022, US EPA notified NOACA that it would award the Coalition \$1,000,000.

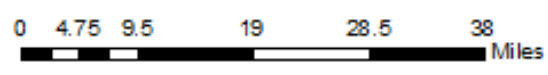
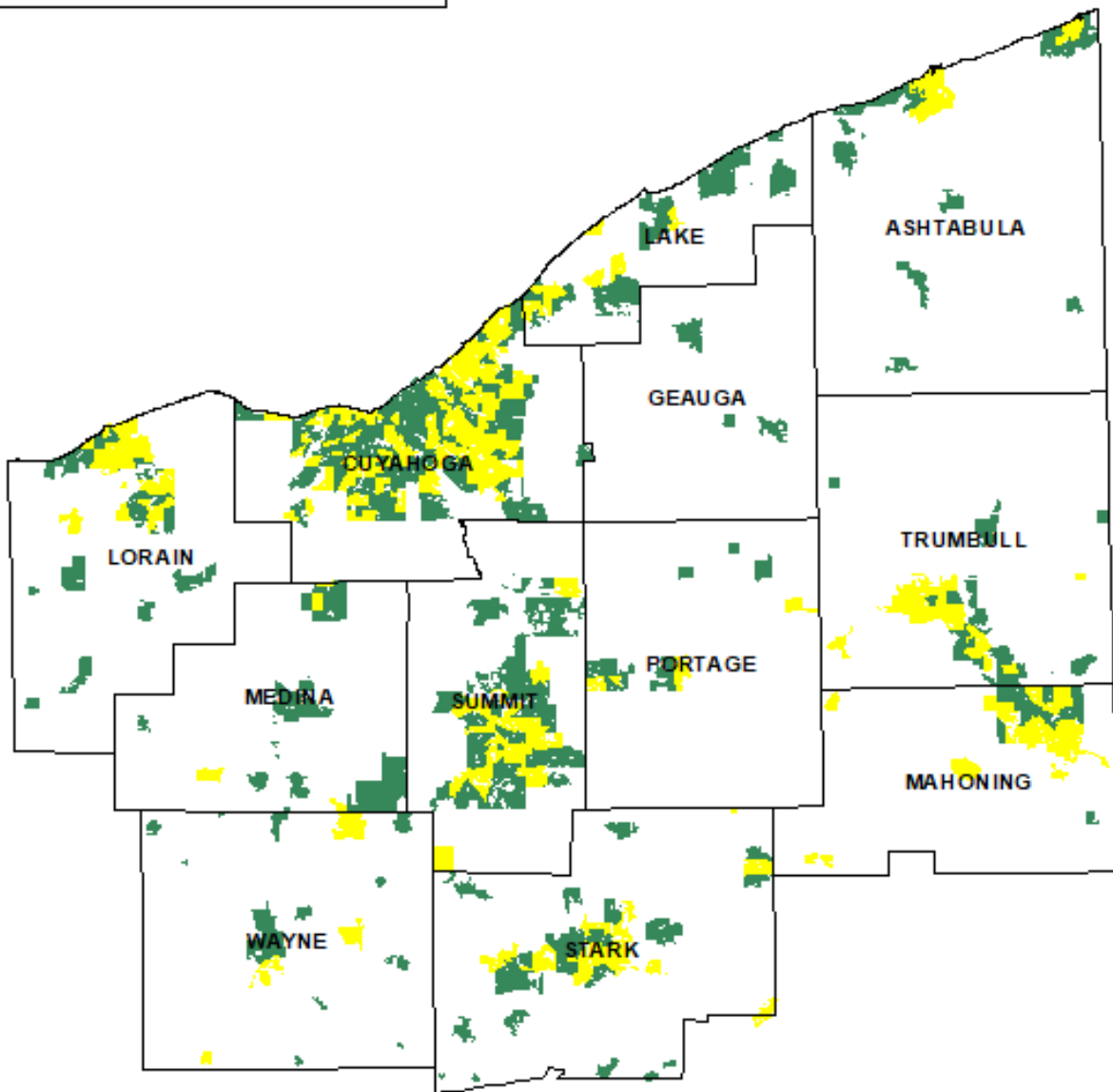
The RLF will apply across the 12 counties of the Vibrant NEO region to support brownfield site remediation. Brownfields are properties that are known to have contaminants on them from previous uses, such as a gas station or industrial facility, and this contamination discourages the property from reuse. The RLF will provide loans or grants to eligible entities from the private or public sector in order to remediate this contamination and restore such properties to useable condition.

The Coalition seeks RLF implementation assistance specifically related to marketing and community engagement. **This assistance is expected to last 20 months at an average of 40 hours per month.** One or more extensions may be possible.

The study area will encompass the Vibrant NEO service area, which contains the counties of Ashtabula, Cuyahoga, Geauga, Lake, Lorain, Mahoning, Medina, Portage, Stark, Summit, Trumbull, and Wayne. Specifically within these counties, the Coalition expects most site-specific engagement to be within Strategic Investment Areas or Asset Risk Areas, which are priority places for Vibrant NEO based on their abundance of existing infrastructure to support redevelopment. These are also the communities most likely to have brownfields. The map below shows the geography of the region and these place types.

Vibrant NEO Place Types

- Strategic Investment Area
- Asset Risk Area



3. PROJECT DETAILS AND SCOPE OF WORK

NOACA seeks proposals from qualified consultants with marketing and community engagement experience to assist with outreach for the Brownfields Revolving Loan Fund. This work should emphasize NOACA, Vibrant NEO, and the U.S. EPA so that residents know the source of the funding and see these entities work on their behalf. The following sections describe the specific activities that should be conducted for marketing and community engagement.

A. Project Goals

The overall goals of this proposal are to:

- Stimulate demand for loan funds
- Increase public and stakeholder awareness of the Brownfields RLF
- Ensure robust community participation in remediation and redevelopment process

B. Project Objectives

Marketing

The RLF is a new program as of 2022. Accordingly, awareness of the RLF is low. Marketing efforts should engage property owners, local governments, potential lending partners, and other stakeholders. The goal is to make the program widely known, particularly among potential applicants for loans; these will most likely be developers, business executives, or other private sector entities with an interest in site reuse. Potential applicants may also include governments and park districts, if the envisioned site reuse is a park or serves another public purpose.

Community Engagement

While marketing is specifically targeted at stakeholders who may apply for loans or grants, engagement of the general public is equally important. Community engagement should be done at a high level to increase awareness of the RLF and generate grassroots support for brownfield remediation and redevelopment. In addition to this general engagement, site-specific engagement, in conjunction with the local government, shall be conducted for all properties where RLF money is spent. This will inform the surrounding community about the presence and type of contamination, the process for pollution remediation, and the intended reuse. The community should have significant input into the redevelopment, and it should align with community goals and any relevant plans or other documents that the local government has already completed with community input. Equity should be a key component to ensure that disadvantaged and marginalized communities are able to offer input and that this input is incorporated to the greatest extent possible.

C. Meetings

The nature of this work requires regular meetings, either in-person, virtually, or over the telephone. The audiences will vary as described in the two previous paragraphs. Additionally, the consultant may be asked to present to the Brownfields Steering Committee, NOACA Board of Directors, or Vibrant NEO Board of Directors. These meetings each take place quarterly, although it is not expected that the consultant would be required to attend or have new information to present that frequently.

D. Tasks and Deliverables

Task 1: Marketing

Task 1 is target marketing to generate loan applications. There are three priority stakeholder groups:

1. The consultant should identify potential RLF applicants and proactively conduct outreach. This audience should include, among others:
 - Private property owners of brownfield sites
 - Developers, particularly those who operate in communities where brownfields are likely to exist
 - Other owners or potential owners such as local governments; land banks; community improvement corporations (CICs); metroparks, park districts, or land conservancies; and non-profits such as community development corporations (CDCs)
 - Prior recipients of US EPA Brownfields Assessment funds
2. The consultant should identify stakeholders who are likely to know or engage such property owners as described above. This audience is expected to include, among others:
 - Team NEO
 - County and city economic development departments
 - Industrial brokerage community
 - Chambers of commerce, particularly those operating in Strategic Reinvestment or Asset Risk Areas, such as the Greater Cleveland Partnership, Akron Chamber of Commerce, and Youngstown/Warren Regional Chamber
 - Regional government planning organizations and councils of government
3. The consultant should identify potential funding partners whose contributions can leverage those of the Coalition RLF. This audience is expected to include, among others:
 - Regional and local financial institutions
 - Foundations that provide grant funding

Task 1 Deliverables:

- List of individuals or entities contacted in each category
 - Date
 - If conversation ensues, then:
 - Date (if different than above)
 - People involved
 - Comments, concerns, questions, or requests for additional information

Task 2: Community Engagement

Task 2 serves two purposes, both intended to inform the general public.

1. Community Awareness: The consultant should seek opportunities to inform the public about the existence of the Brownfields RLF. This is meant to create grassroots support for

brownfield remediation and redevelopment, and awareness that US EPA, NOACA, and Vibrant NEO have a program to do so. This could be through presentations or speaking opportunities at public meetings of a government agency or organization; non-profit entities such as CDCs; informal meetings such as block groups; or other outreach events. The consultant may also work with print or television media to highlight the program, with approval from the Coalition.

2. Site-Specific Community Meetings: As the NOACA Board of Directors selects entities to receive loans, the consultant should coordinate with the successful applicant and relevant local government(s) to hold community meetings. These meetings will inform area residents of the type and extent of contamination and the receipt of funding to remediate this contamination. The borrower, working with a Qualified Environmental Professional (QEP), must develop an Analysis of Brownfield Cleanup Alternatives (ABCA); the consultant should inform community members of this document.

These site-specific meetings should also include robust discussion of proposed redevelopment. Borrowers will typically have plans; these should be available at public meetings, and the local government should show how the reuse fits with a comprehensive land use plan previously adopted by the government with public input. Alternatively, if a comprehensive plan does not exist or needs a change such as a rezoning, the residents should have the opportunity to provide input. While much of this work is to be done by the borrower and government, the consultant should ensure these steps are taken. Equity is a key component. The consultant should ensure site meetings are held at times and places that accommodate all residents, especially historically disadvantaged racial or gender minorities and residents with disabilities or mobility impairments. These groups should be afforded opportunities to provide written or oral input, and their concerns should be addressed to the greatest extent possible.

Task 2 Deliverables:

- List of presentations or other speaking opportunities
 - Location and date
 - Exact attendance, if known, or at least estimated attendance
 - List of elected officials or media in attendance, if known
- Copies of any print media, if applicable
- Dates and airing times of any television media, if applicable
- List of site-specific meetings
 - Location and date
 - Copies of any printed materials provided by the borrower, local government, or others
 - Exact attendance, if known, or at least estimated attendance
 - List of elected officials or media in attendance, if known
 - Summary of public input
 - Description of how borrower or government responded

4. QUALIFICATIONS

The selected vendor (or any of the selected vendor's subcontractors) cannot currently, or at the time of contracting, be listed on any federal, state, or local government jurisdiction debarment or suspension lists.

Any combination of skills and experience that can successfully and effectively address the scope of services will be considered. Proposals should explain the consultants experience with marketing and community engagement, whether related to brownfields or other efforts. They should describe any experience with NOACA and Vibrant NEO. Proposals should also demonstrate an understanding of brownfields impacts in Northeast Ohio and their interaction with transportation and air and water quality.

5. PROCUREMENT TIMELINE

NOACA's process and *estimated* timeline for the selection of a consultant are as follows:

January 22, 2023, 5:00p.m. - Deadline for RFP Submittals

Submittals must be received by NOACA by the above deadline. Proposals shall be submitted in PDF via email to procurement@mpo.noaca.org. NOACA assumes no responsibility for formatting or transmission errors. Submittals received after the deadline will not be considered. Please reference "Brownfields RLF Marketing and Community Engagement" in the email subject line.

January 23, 2023 – February 3, 2023 - Consideration of Proposals

An evaluation team will select candidate vendor(s) from submittals received. This process will include review and scoring of proposals, and review of references and other information as necessary. Candidate vendors may be interviewed by the team and asked to enter into negotiations as part of the selection process. At the end of this process, NOACA will select the proposal it considers the most highly qualified, price and all other factors considered.

February 13, 2023 – Approval of Contract by NOACA Executive Director & CEO

6. REQUIREMENTS FOR PROPOSALS

A. General Instructions

NOACA will not reimburse proposers for any costs incurred prior to award and execution of a contract, including, but not limited to, the preparation and submittal of proposals or participation in the evaluation and negotiation process.

Proposals should be comprised of two (2) volumes, submitted in PDF format. No price or price-related information shall appear in Volume I, the Technical Proposal.

Proposals shall clearly address the evaluation criteria and information requested herein. Overly elaborate proposals and proposals containing only generalized marketing information are discouraged and may result in a lower evaluation score.

Firms included on the current Excluded Parties List System maintained by the United States General Services Administration, or on comparable lists of suspended or debarred firms maintained by the State of Ohio or jurisdictions within NOACA's service area, are not eligible for selection.

B. Requirements for Technical Proposal (Volume I)

No pricing or price-related information shall be included in the Technical Proposal.

The Technical Proposal shall include the following components:

1. A cover letter that identifies the prime consultant and all subcontractors, if applicable. The cover letter shall identify the officer or other responsible executive of the firm authorized to negotiate and agree to a contract by name, title, address, telephone, email and facsimile. This individual shall serve as NOACA's point of contact for all communications regarding this solicitation. The letter should also contain a commitment that the proposed pricing will be valid for not less than 120 days.
2. General information about the firm including location of office(s), number of years in business and areas of service expertise. Identify key management staff and a brief description of their qualifications and experience. Summarize the firm's number of full-time staff by discipline.
3. Description of the proposer's approach to the project, including a detailed scope of services that reflects understanding of the objectives of the Brownfields RLF. If appropriate, the proposer shall expand on the scope of work and provide suggestions that will enhance the outcomes of the project. This section should detail the tasks needed to accomplish all goals and objectives of the project. The project approach should highlight innovation and creativity, as appropriate. Provide a table, attached to the submission as Appendix A, that summarizes and breaks down the project's deliverables and percentage of work. A table template is attached below as *Exhibit A*.
4. Key staff to be assigned to this project and the deliverables for which each individual will be responsible. Attach resumes that describe the education, experience and professional certifications (e.g. Professional Engineer, American Institute of Certified Planners) for each key staff person. Highlight experience and education relevant to the project. NOACA

reserves the right to approve or reject any staff members assigned by primary vendor to this project.

5. Description of the capacity of proposer's team and their ability to perform the work in a timely manner, relative to the firm's present workload and the availability of the assigned staff. Include an organizational chart that illustrates the proposed project management structure, and its position within the overall organization.
6. Listing of prior work on other projects that are similar in scope to this Brownfields RLF project. Examples should describe the scope of work, and demonstrate successful performance in project completion and in marketing and community engagement. The list of prior projects should include assignments undertaken in the past five (5) years, and also identify the duration of the project and the client. Provide contact information (name, title, mailing address, email, and telephone) for each client on prior work examples. NOACA may contact references as well as other resources to verify a firm's qualifications, experience, professionalism, and ability to perform the work. If any such projects were not satisfactorily completed, provide an explanation of the circumstances.
7. There is no Disadvantaged Business Enterprise (DBE) Goal for this contract, but DBE certified firms are encouraged to apply, and others are encouraged to subcontract a portion of work to certified DBE firms. If a prime contractor will award, or attempt to award, a subcontract to a certified firm, the prime contractor must follow the "Good Faith Efforts" described in the Federal Code of Regulations at [40 CFR Part 33](#).
8. List of all subcontractors, identifying those certified as Disadvantaged Business Enterprises (DBE) by the U.S. EPA or another relevant agency with the authority to make such certification, and the type and percentage of work to be performed by each subcontractor. Include description(s) of subcontractor(s) qualifications, identify key personnel, and provide contact person with respective email and telephone number for any subcontractor(s). NOACA reserves the right to approve or reject any subcontractors proposed by vendor for this project. NOACA expects the prime consultant to perform a minimum of thirty percent (30%) of the work with its own personnel.

C. Requirements for Business Proposal - Volume II

The Business Proposal shall include the following components:

1. A copy of the cover letter included in Volume I
2. A pricing proposal. Price quotes shall not exceed the budget of \$49,999. In the pricing proposal, hourly rates should reflect only the direct cost of labor, and not overhead, burden, or profit. Direct costs such as travel expenses, fixed-price payments to subcontractors or vendors, will be reimbursed at cost. NOACA will reimburse approved travel and living expenses only for travel more than 50 miles from the traveler's ordinary work location, at the rates specified in the General Services Administration's most current per diem rates for the locality involved.
3. Copies of the proposer's worker's compensation, general liability, professional liability and automobile insurance certificates.

4. If the consultant or subcontractor is DBE certified, a copy or copies of the consultant or sub-consultant's certificate(s), as applicable.
5. Completed form "Certification Regarding Debarment, Suspension & Other Responsibility Matters," attached to this RFP.

The proposer may identify any proposed exceptions to NOACA's Terms and Conditions as contained in this RFP, or propose any additional terms it considers appropriate. Such proposed exceptions or additional terms must be specific, and include a clear explanation of the reasons for the exception or addition. Please note that certain terms contained herein are required by law or regulation and cannot be modified.

7. EVALUATION CRITERIA AND PROCEDURES

A. Evaluation Criteria

1. Experience/Qualifications (up to 40 points)

Each consultant will be evaluated in regards to their experience and qualifications appropriate to the proposed project. Scores will be based on each firm's experience on similar projects. Factors to consider include:

- i. Experience and educational certification of project personnel (including appropriate credentials such as professional certifications and/or licensure)
- ii. Relevant experience on projects similar to the current project, or projects that include applicable elements
- iii. Experience with Brownfields RLFs
- iv. Experience with NOACA or Vibrant NEO

2. Project Approach (up to 30 points)

Each consultant will be evaluated based on the approach presented in the Technical Proposal to complete the project. Factors to consider include:

- i. Demonstration of understanding the goals and objectives of the proposed project
- ii. Provision of a projected table of deliverables included in the Technical Proposal, including project components that will achieve the goals of the project
- iii. Methods and strategies to best accomplish all deliverables of the project
- iv. Creativity and innovation

3. Project Management (up to 30 points)

Each consultant will be evaluated based on presentation of a management plan that ensures services are successfully completed. Factors to consider include:

- i. Demonstration of effective past project management, resulting in the delivery of a high-quality work product
- ii. Project personnel/firm size capable of managing the project, or capacity to manage a personnel team supported by sub-consultants
- iii. Ability to assemble and lead a multidisciplinary team and to collaborate with public, private, and non-profit partners, community stakeholders, or other relevant parties

- iv. Description of performance evaluation completion throughout the project to ensure achievement of project goals and objectives
- v. Description of status reporting methodology, including details of both written and oral reporting
- vi. Project approach that demonstrates how tasks or parts are coordinated, staffed, and completed
- vii. Identification of potential risks, and steps that can be taken to prevent or mitigate those risks

5. Project Budget and Cost

Price quotes shall not exceed the budget of \$49,999. Points are not awarded for this category, but NOACA may consider cost when staff evaluate proposals.

B. Evaluation Procedures

NOACA intends to award a contract to the vendor whose proposal, including negotiated modifications, is considered to provide the best combination of technical quality and cost. A team comprised of NOACA staff and stakeholder(s) will evaluate any proposals received by NOACA in a timely fashion. The evaluation team will first evaluate the proposals according to the technical criteria stated above. NOACA may ask vendors for clarification of their proposals; conduct interviews; or request that proposers give oral/visual presentations. Such interviews may be conducted in person, by telephone or through video conference. If such interviews are held, the evaluation team will re-evaluate the proposals, at which time they may eliminate some vendors from further consideration.

NOACA will then evaluate the remaining firms' pricing proposals. The team may eliminate additional firms at this point if pricing is considered inconsistent with their technical proposals. An excessively low price may be considered as unreasonable as an excessively high price.

NOACA may also negotiate with proposers that remain in the competitive range. Following such negotiations, NOACA may request that the remaining firms submit a Best and Final Offer, which the team will evaluate. The team may then recommend that firm for award. Award recommendation is subject to final approval by the NOACA Executive Director & CEO.

NOACA reserves the right to accept proposals other than the lowest cost offered, reject any and all proposals, or to negotiate separately with any proposer or proposers as deemed to be in NOACA's best interest. NOACA also reserves the right to waive minor informalities, irregularities or errors which do not affect the substance of the proposal, or may award on the basis of initial proposals received without discussions or negotiations with proposers. The original proposal, therefore, should represent the vendor's best effort to meet NOACA's needs at a reasonable price.

8. ADMINISTRATIVE PROCEDURES AND CONDITIONS

- A. It is the policy of NOACA that Disadvantaged Business Enterprises (DBEs) shall have equal opportunity to compete for this federally assisted contract, or equal opportunity to subcontract with a prime contractor to perform the requested services.

This proposal does not include a specific DBE goal. However, consultants that are DBE-certified, others that subcontract with a DBE-certified business, or others that demonstrate a good faith effort to subcontract such firms, are encouraged. This documentation must be included with the proposer's submittal. Actions which may be considered as good faith efforts are described in [Subpart C of 40 CFR Part 33](#). If a DBE-certified firm is the prime or sub-consultant, the price proposal should demonstrate the level of DBE participation as a percentage of the total contract.

- B. Consultants agree not to discriminate against any employee or applicant for employment because of race, color, religion, age, creed, sex, sexual orientation or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Consultants further agree to comply with all requirements of Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq., 49 C.F.R. Part 21.
- C. The proposal, including price, shall be valid for at least 120 days from the date of submission.
- D. An RFP does not constitute an offer or a contract. No contract may be awarded without a resolution by the NOACA Board of Directors.
- E. NOACA reserves the right to amend, cancel or reissue the RFP or to revise the timeline at any time.

NOACA reserves the right to reject any and all proposals and to waive minor irregularities in the proposal process. NOACA may accept any proposal if such action is believed to be in the best interest of the agency.

- F. NOACA is not liable for any cost incurred by the proposer prior to execution of a contract.
- G. The contract between the successful proposer and NOACA shall include all documents mutually entered into including the contract instrument, relevant portions of the RFP and the response to the RFP. The contract must include and be consistent with the provisions stated in the RFP, as may be modified by negotiations.
- H. The prime consultant or system provider will assume the responsibility for all services offered in the proposal regardless of whether directly performed by the prime consultant.

Further, the prime consultant will be the sole point of contact for NOACA with regard to contractual matters.

- I. The consultant project team shall be approved by NOACA. NOACA must approve any changes in the project team.
- J. Any award of contract will be to the consultant that provides the highest value relative to costs.

9. QUESTIONS

For questions regarding the RFP, please contact procurement@mpo.noaca.org. Submitting questions as early in the process as possible provides NOACA the opportunity to respond; questions received near the deadline may not be addressed prior to the deadline. All answers will be publicly posted on [NOACA's website under About-Contact Us-Doing Business with NOACA](#).

EXHIBIT A - *Example Table of Deliverables*

Deliverable	Description	% Work
Task 1 Marketing	Contact individuals or entities who are either potential applicants, other stakeholders, or potential funding partners. Description of all meetings and conversations with individuals and entities contacted.	
Task 2 Community Engagement	Lead presentations or other speaking opportunities. Lead site-specific meetings for loan projects. Description including location, date, attendance, and attendees. Provide NOACA with any materials shared at meetings as well as any media generated as a result of meetings.	
Total		100%

Note: Edit table as needed, i.e. additional deliverables, descriptions, etc.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION & OTHER RESPONSIBILITY MATTERS

This Certification is required to be submitted to NOACA on behalf of the principal bidder/proposer and all subcontractors whose subcontracts are reasonably anticipated to exceed \$25,000 in value.

- A. The undersigned Bidder/Proposer/Subcontractor ("Attester") certifies to the best of its knowledge and belief that the Attester and/or any of its principals or subcontractors:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 2. Have not, within a three-year period preceding this bid/proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or Local) transaction or contract or subcontract; violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 above; and
 4. Have not, within a three-year period preceding this bid/proposal, had one or more public transactions (Federal, State or local) terminated for cause or default by any federal, state or local agency.

"Principals" for the purposes of this certification, means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g., general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).

This certification concerns a matter which may be within the jurisdiction of an agency of the United States and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Section 1001, Title 18, United States Code.

- B. The Attester shall provide immediate written notice to NOACA's Procurement Officer if, at any time the Attester learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- C. A certification that any of the items in Paragraph A exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Attester's responsibility. Failure of the Attester to furnish a certification or provide such additional information as requested by NOACA may render the Attester non-responsible, and the Attester shall not be considered for award.
- D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by Paragraph A. The
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knowledge and information of an Attester is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

- E. The certification in Paragraph A is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Attester rendered an erroneous certification, in addition to other remedies available to NOACA, NOACA may terminate the contract resulting from this solicitation for default.

If the Attester is unable to certify to any of the statements in this certification, it shall attach an explanation to this certification.

THE UNDERSIGNED CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET. SEQ. ARE APPLICABLE THERETO.

Executed this ____ day of _____, 20__.

Name of Bidder/Proposer: _____

Address: _____

City, State, Zip: _____

Signature of Authorized Official: _____

Printed Name of Official _____ Title of Official _____

Telephone _____ Fax _____ E-Mail _____
