TO: NOACA Board of Directors
FROM: Grace Gallucci, Executive Director
DATE: June 1, 2018

ACTION REQUESTED
The Board of Directors is asked to authorize the Executive Director to execute a memorandum of understanding (MOU) between NOACA, the Ohio Department of Transportation (ODOT), and the regional transit agencies to guide coordination of federal performance planning requirements.

This item was presented for information to the Transit Council at its February 2018 meeting. The Executive Committee recommended this action.

BACKGROUND/JUSTIFICATION FOR CURRENT ACTION
Previous surface transportation bills have directed MPOs, public transit operators, and state departments of transportation to collectively implement performance based transportation based planning processes. Federal planning guidance – 23 CFR 450.314(h) – directs these parties to develop agreements documenting agreed to procedures for implementing this performance based planning process, as follows:

“The MPO(s), State(s), and the providers of public transportation shall jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data, the selection of performance targets, the reporting of performance targets, the reporting of performance to be used in tracking progress toward attainment of critical outcomes for the region of the MPO (see §450.306(d)), and the collection of data for the State asset management plans for the NHS for each of the following circumstances: When one MPO serves an UZA, when more than one MPO serves an UZA, and when an MPA includes an UZA that has been designated as a TMA as well as a UZA that is not a TMA. These provisions shall be documented either as part of the metropolitan planning agreements required under paragraphs (a), (e), and (g) of this section, or documented it in some other means outside of the metropolitan planning agreements as determined cooperatively by the MPO(s), State(s), and providers of public transportation.”
Attached to this memo is a draft Memorandum of Understanding (MOU) documenting NOACA area performance based planning procedures. The MOU was drafted by ODOT and has been reviewed by the transit agencies to ensure compliance and statewide consistency. The MOU addresses the following transportation performance topics:

1. Coordination among signatory parties;
2. Obligations and responsibilities of each party;
3. Deadlines for related work products and to which agency these products must be delivered to;
4. Data metrics and data sources,
5. Target setting, target adjustments, and reports consistent with the aforementioned regulations.
6. Federal Aid Highway Performance Target Measurement:
   a. Safety, pavement and bridge condition; system reliability, freight movement, and congestion mitigation and air quality.
7. Federal Aid Transit Performance Target Measurement:
   a. Safety (FTA Ruling Pending), state of good repair, and transit asset management plans.

NOACA staff presented the draft MOU at the Transit Council meeting on February 16, 2018 for information and input. The draft MOU was then sent to each transit agency for internal review and comment with a deadline of March 16, 2018. All comments received have been coordinated with ODOT and incorporated into the draft MOU, as appropriate.

**FINANCIAL IMPACT**
None at this time.

**CONCLUSION/NEXT STEPS**
With Board approval, NOACA will work to execute the MOUs and coordinate with ODOT and transit agencies on federal transportation performance planning.

GG/lrl/3009b
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
NORTHEAST OHIO AREAWIDE COORDINATING AGENCY

WHEREAS, the Northeast Ohio Areawide Coordinating Agency (NOACA) is the Metropolitan
Planning Organization (MPO) for the counties of Cuyahoga, Geauga, Lake, Lorain and Medina, and the City
of Cleveland; and the areawide water quality management agency for the same region; and

WHEREAS, the Moving Ahead for Progress in the 21st Century Act (MAP-21) and the Fixing
America’s Surface Transportation Act (FAST Act) federal reauthorization laws direct MPOs, Public Transit
Operators, and State DOTs to collectively implement performance based transportation based planning
processes; and

WHEREAS, federal planning guidance – 23 CFR 450.314(h) – directs these parties to develop an
agreement documenting agreed to procedures for implementing federal performance based planning
process:

WHEREAS, attached to this resolution is a Memorandum of Understanding (MOU) agreeable in
language to NOACA, ODOT and the Public Transit Operators documenting NOACA area performance
based planning coordination responsibilities; and

WHEREAS, the MOU addresses coordination among signatory parties, obligations and
responsibilities of each party, deadlines for related work products and to which agency these products must
be delivered to, data metrics and data sources, target setting, target adjustments, and reports consistent
with the aforementioned Federal Highway Administration performance target measurements: safety,
pavement and bridge condition, system reliability, freight movement, and congestion mitigation and air
quality. This is also inclusive of the Federal Transit Administration's performance target measurements:
safety, state of good repair, and transit asset management plans.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Northeast Ohio Areawide
Coordinating Agency, consisting of 45 principal officials serving general purpose local governments
throughout and within the counties of Cuyahoga, Geauga, Lake, Lorain, and Medina that:

Section 1. The Executive Director is authorized to execute the attached Memorandum of
Understanding for Federal performance based planning coordination responsibilities.

Section 2. The Executive Director is authorized to transmit certified copies of this resolution to
appropriate federal, state, and local agencies.

Certified to be a true copy of a Resolution of the
Governing Board of the Northeast Ohio Areawide
Coordinating Agency adopted this 8th day of June 2018.

Secretary: 

Date Signed: 6/8/18