

**OHIO DEPARTMENT OF TRANSPORTATION
SPECIALIZED TRANSPORTATION PROGRAM
2010 LETTER OF INTENT FORM**

1. Complete the following information for your organization:
 - Agency Name:
 - Contact Name:
 - Address:
 - City, State Zip:
 - Phone Number:
 - Fax Number:
 - Email Address:

2. What type of agency is your organization:
 - Private Non-Profit Agency
 - Organization which serves as the lead in a **current** Ohio Coordination Program project
 - A government entity which certifies that there are no nonprofit organizations readily available in the area to provide special services

3. Nonprofit agencies must verify the organization's active business status by submitting a print out of the Ohio Secretary of State's Charter/Business filing showing the expiration date of their Certificate of Continued Existence. This information may be obtained by searching the Ohio Secretary of State's website:
www.sos.state.oh.us/SOS/businessServices/Nonprofit.aspx
 - a. Search Filings
 - b. Click on Charter/Registration Number
 - c. Enter your Charter/Registration Number
 - d. Print out the resulting page and submit with your Letter of Intent. A sample copy of the form is attached.
 - e. **This is the only document to be submitted with the Letter of Intent.**

4. What geographic area (city, county(ies)) does your organization serve?

5. How does your agency serve the transportation needs of the elderly and disabled in your area?

6. Describe any transportation coordination efforts in which you are currently participating. Be specific and concise.

7. Projects to be submitted for the program must be derived from a Locally Developed Coordinated Public Transit-Human Services Transportation Plan (Coordinated Plan).
 - a. What is the name of the Coordinated Plan for your area?
 - b. Who is the lead agency for the plan?
 - c. What date was the plan adopted?
 - d. Was the plan submitted to ODOT? If yes, when?
8. What vehicle(s)/equipment will your agency apply for? Briefly describe how the vehicle/equipment will be used.
9. What is the source of the local share for the project? Will these funds be available July 1, 2010?

Mobility Management projects (i.e. funding for mobility managers) should apply to the Ohio Coordination Program for funding. Applications will be available in the Spring of 2010.

Submit Letter of Intent to:

Marianne E. Freed
Ohio Department of Transportation
1980 West Broad Street
Columbus, OH 43223
Phone: 614-644-7237
Fax: 614-466-0822

Or electronically to:

E-mail: pat.pikula@dot.state.oh.us

Applications for the Specialized Transportation Program will be sent electronically to those organizations which qualify for the program based on the above questions. If you do not have e-mail, your application will be sent via U.S. Mail. Questions should be directed to pat.pikula@dot.state.oh.us or by phone at (614) 644-7237.

DEADLINE FOR LETTER OF INTENT: October 15, 2010 (postmarked)
Letter of Intent responses should be no more than 3 pages.